

XYZ After School Program

SITE: _____

CLASSROOM CONCERN FORM (To be returned in the After School Program mailbox)

“Working cooperatively, we will make a difference.”

Date: _____

To: _____
(Site Director)

From: _____
Classroom Teacher
and/or

Custodian

I found my classroom, room # _____, left in:

- Excellent condition** (better than it was left)
- Good Condition** (in the same order as it was left)
- Satisfactory condition** (no major problems, just a few things out of place)
- Unsatisfactory condition:**
 - most of the things are out of place
 - teacher’s belongings broken/missing
 - students’ belongings broken/missing
 - room has been left dirty
 - chairs have not been put up on the table
- Other conditions**

Comments: (please specify) _____
