



VISALIA TECHNOLOGY WORKSHOPS

FALL 2011

Visalia classes are held in the ERS Technology Lab from 4 – 7 p.m.
7000 Doe Ave., Suite A (Corner of Shirk & Doe)

TCOE continues its Technology Workshops . . .

- ❖ All workshops are \$30 per person unless otherwise listed. Please make payments payable to TCOE and send to: TCOE – ERS, 7000 W. Doe Ave., Ste.A, Visalia, CA 93291. Please write **name** and **workshop title** on payment. Payment must be received prior to the workshop and only paid registrants have a guaranteed spot.
- ❖ TCOE uses the Organization Management System (OMS) for all offerings. To browse the calendar, please follow this link: <http://tulare.k12oms.org>. When you decide you would like to register for a workshop, click it on the calendar. Another window pops open and you will need to click the button on the right side to register.
- ❖ Fresno Pacific University offers one unit of professional credit for 15 hours of classes. In order to earn 15 hours, you must take 5 classes. Cost per Professional Development Unit is \$65. More information will be provided in class.
- ❖ A light dinner, snacks and beverages will be provided.

Date Instructor	Title & Class Description
August 25, 2011 Steve Woods ** Cost \$650 **	iPad in Education The iPad has changed the way many of us access the web, share media, and learn, all while on the go. This workshop will cover the initial setup of an iPad, how to add content, all about iTunes U, and how to find the best educational apps available. We'll include a discussion of mobile learning environments in the classroom and volume app licensing for schools. Participants will each receive a 16 GB wifi iPad 2 to take with them when they leave! <i>If the class is full, please sign up on the waiting list. We will try to accommodate your request and will contact you via email.</i>
September 8, 2011 Dee Jay Blaylock	Microsoft Office Word 1 Become familiarized with the Microsoft Word program, including text format and styles, inserting clipart, cutting, pasting and editing text.
September 13, 2011 Jim Sill	Google Search Tools Google's mission is to make the web's information more accessible and useful. Join us in this three-hour workshop where we focus on taking full advantage of Google's Search tools that can forever change the way you teach. Using Google's free, online tools, you will discover how to navigate the internet's information and find what you are looking for with ease. We will dig into advanced search techniques with images, file types, books, news, and much more.
September 15, 2011 Dee Jay Blaylock	Microsoft Office Word 2 Take the next step in Word. Topics to be covered include mail merging, using templates, creating a mail merge list, connecting with Excel.
September 20, 2011 Steve Woods	Adobe Acrobat Professional This class will teach attendees the skills they need to create, combine and edit Acrobat documents, create and share Acrobat portfolios, build and use fillable forms, allow for commentary in documents, and take advantage of Acrobat's security features.
September 22, 2011 Steve Woods	Adobe Illustrator 1 Tired of the limitation of basic desktop publishing programs? Discover the flexibility that Illustrator offers in creating dynamic flyers, posters and more.
September 27, 2011 Jim Sill	Google Docs Collaborate for Success with Google Docs – Explore one of Google's most popular applications among teachers. This free online word processor, spreadsheet, & presentation editor allows you to create, store, share, & collaborate on documents with others. Features include: Docs, Spreadsheets, Presentations, & Forms.
September 29, 2011 Dr. Glenn Williams	Windows MovieMaker Want to turn your next class field trip into a movie classic using a product that you may already have? Learn the basics of digital video camera operation, upload a movie to computer, and convert to a web-ready format.
October 4, 2011 Steve Woods	Adobe Photoshop 1 Basic introduction to the Adobe Photoshop CS3 Interface, and how to use Photoshop to manipulate and enhance digital images. Image correction, compression for use on the Internet, filters and batch processing will be covered.

October 6, 2011 Steve Woods	Adobe Photoshop 2 Building on a basic knowledge of the Adobe Photoshop CS3 Interface, students will be introduced to the concept of layers, and will create a poster for use in their classroom or school. Specialized bevel and embossing, drop shadows and filters will be covered.
October 11, 2011 Jim Sill	Google Docs Advanced Collaborate for Success with even more skills using Google Docs– Learn advanced techniques using Google Docs, Spreadsheets, and Forms. Techniques include advanced sharing, self-grading quizzes, and more.
October 18, 2011 Steve Woods	Adobe Photoshop 3 Building on a basic knowledge of Photoshop layers. Projects with more involved layers concepts will be covered, as well as tips and tricks to enhance your classroom or school-based creations.
October 20, 2011 Dr. Glenn Williams	Digital Storytelling Digital storytelling enhances your students' writing by combining pictures, photographs, music, and voice. Learn how to create a quick and easy digital story, and how it can be used to engage your students in the writing process.
October 25, 2011 Dee Jay Blaylock	Microsoft Office Excel 1 Learn the basics of the Microsoft Excel environment, including address books and mail features.
October 27, 2011 Linda Horsting	Microsoft Office PowerPoint 1 Create PowerPoint presentations that communicate your message; integrate sound and graphics, animations and transitions.
November 1, 2011 Linda Horsting	Microsoft Office PowerPoint 2 Building on a basic knowledge of PowerPoint, students will learn how to integrate a soundtrack, compress digital video and more into their presentation.
November 3, 2011 Steve Woods	Microsoft Office Access Learn how to manage data using this powerful database tool. Import data from an Excel file, or from State of California Education Department data sources. Create a basic table and a form in which to input student data. Learn to search your information using customized queries, and perform a mail merge using the data.
November 8, 2011 Dee Jay Blaylock	Microsoft Office Excel 2 Building on a basic knowledge of Excel, students will utilize formulas, perform an advanced mail merge and create a simple room diagram for an event.
November 15, 2011 Jim Sill	Google Earth & Maps Join us for this three-hour workshop and explore the many ways to start using Google's Geo Apps in the classroom. We will focus on using Maps and Google Earth to engage students and show them a whole new world. From the ocean floor to volcanic peaks, you will discover how to teach across the curriculum using these free tools.
November 17, 2011 Steve Woods	Moodle Intro Moodle is a great way to supplement your in-class learning environment. In this class, you will learn how to customize and manage a Moodle course that best supports your teaching style. We'll show you how to upload and display multimedia in your Moodle course, create quizzes, wikis, forums, surveys, webpages and more.
November 21-23, 2011 Gary Cordell Three-night Session ** Cost \$60 **	LEGO® Mindstorms NXT – Robotics for Teachers Learn how to build & program LEGO® Mindstorms® NXT robots! Find out how robotics supports the latest federal initiative in STEM (Science, Technology, Engineering, & Math). This is a fabulous program for you and your students. Teachers who attend can check out kits.
December 6, 2011 Jim Sill	Google Sites Join us for this three-hour session and learn how to create custom web pages using Google free web design tool. We will showcase how you can create a site for a class, a school, or group project. Explore how you can collaborate with students, friends, and coworkers to quickly share information and ideas. Learn to add attachments, maps, calendars, and more with a click of a button.
December 13 & 15 Linda Horsting Two-night Session ** Cost \$100 **	Pinnacle Ultimate You will be able to create videos that teach and inspire your students with your very own version of Pinnacle. Software is included. Have your students create video book reports, video logs for science projects and more!

- ❖ **NEW Cancellation Policy** – Cancellations must be received 24 hours in advance. *All no shows will be charged a \$10 fee.* Registrations will be **confirmed** when TCOE receives payment. TCOE/ERS reserves the right to cancel a class due to lack of **PAID** registrations and will make every effort to contact registered participants.
- ❖ For information, suggestions, or questions, please e-mail Laura Malmquist at lauram@ers.tcoe.org or call 651-3031, ext. 273.

<http://tulare.k12oms.org>

Glenn Williams, Technology Instructional Consultant, Tulare County Office of Education, 559-651-3047 glennw@ers.tcoe.org