

**TULARE COUNTY OFFICE OF EDUCATION
SAFETY COMMITTEE MEETING
MINUTES**

Board Room - Education Building
March 7, 2006

The meeting was called to order at 8:30 a.m.

PRESENT	<input checked="" type="checkbox"/> Rich Graham, TCOE	<input type="checkbox"/> Kelly Forney, BMI
	<input checked="" type="checkbox"/> Donna Martin, Special Services	<input checked="" type="checkbox"/> Theresa Porter, Migrant
	<input checked="" type="checkbox"/> Candy Hilvers, School Health	<input checked="" type="checkbox"/> John Sanchez, Child Care
	<input checked="" type="checkbox"/> Susan Scott, Personnel	<input type="checkbox"/> Breck Klawitter, Keenan
	<input checked="" type="checkbox"/> Roger Beavers, Maintenance	<input type="checkbox"/> Martha Falcon, SEE
	<input checked="" type="checkbox"/> Jeanne Nava, Human Resources	<input checked="" type="checkbox"/> Jim Beggs, Keenan

MINUTES

The minutes of the meeting held on January 10, 2006 were approved as mailed.

INJURY/ILLNESS REPORT

Kelly provided and discussed current workers' comp claims reports for TCOE and Child Care. The reports were broken down by number and percent of claims and incurred costs.

OLD BUSINESS

NEW BUSINESS

1. Jim Beggs, our new Safety Professional, discussed services available. Jim may be reached at 559 287-9883.
2. Kelly presented information and a flyer on an upcoming workers' comp workshop titled "Safety Compliance/Legal Responsibilities of Supervisors" to be offered March 13 in Porterville and again on March 14 in Visalia.
3. Rich distributed information on pandemic influenza. Of special note was the concept that a pandemic will occur again in the future and that employers should prepare for a 20% to 30% rate of absenteeism. Candy also offered the advice that one of the simplest ways to prevent the spread of any illness, including influenza, is by washing hands frequently.
4. Rich distributed copies of the State Fund Safety News and safety catalogs.

NEXT MEETING DATE

May 2, 2006, 8:30, TCOE East Conference Room

ADJOURNMENT

The meeting was adjourned at 9:10 a.m.

cc: Jim Vidak
Dr. Pansy Ceballos
Dr. Marilyn Rankin
Jeanne Nava
Ray Chavez
Louie Perez