

**TULARE COUNTY OFFICE OF EDUCATION
SAFETY COMMITTEE MEETING
MINUTES**

East Conference Room - Education Building
January 9, 2007

The meeting was called to order at 8:30 a.m.

PRESENT

<input checked="" type="checkbox"/> Rich Graham, TCOE	<input checked="" type="checkbox"/> Kelly Forney, BMI
<input checked="" type="checkbox"/> Leigh Mosconi, Special Services	<input checked="" type="checkbox"/> Theresa Porter, Migrant
<input checked="" type="checkbox"/> Candy Hilvers, School Health	<input checked="" type="checkbox"/> John Sanchez, Child Care
<input checked="" type="checkbox"/> Susan Scott, Human Resources	<input type="checkbox"/> Breck Klawitter, Keenan
<input checked="" type="checkbox"/> Roger Beavers, Maintenance	<input checked="" type="checkbox"/> Jim Beggs, Keenan
<input checked="" type="checkbox"/> Jeanne Nava, Human Resources	<input checked="" type="checkbox"/> Martha Alexandros, SEE
<input type="checkbox"/> Roger Smith, Information Services	<input checked="" type="checkbox"/> Joe Garza, SEE
	<input checked="" type="checkbox"/> Pat Hansen

MINUTES

The minutes of the meeting held on October 2006 were approved as written.

INJURY/ILLNESS REPORT

Kelly provided and discussed current workers' comp claims reports for TCOE and Child Care. The reports were broken down by year, occupation, cause, and department and included incurred values. Kelly can provide in-depth data on injuries for any given program or site upon request.

OLD BUSINESS

Kelly discussed the December 2006 workers' comp workshop and provided a flyer showing workers' comp workshops for the year. The next workshop will be titled "Am I In Compliance?" and is scheduled for March.

NEW BUSINESS

- The Tulare County Schools Workers Compensation JPA monthly newsletter was discussed. Issues are sent via email to committee members who are urged to forward them to employees in their group.
- The group discussed issues related to the expected cold weather including control of water that may run over pedestrian walking areas.
- A Keenan handout titled "New Playground Safety Standards" was distributed.
- Issue Four, 2006 of the State Fund Safety News was distributed.
- Future Safety Committee meeting dates are: March 6, 2007 and May 1, 2007.
- Topics suggested for the next meeting are CPR training, AED's and pandemic influenza. Candy will report on each.

NEXT MEETING DATE - March 6, 2007, 8:30, TCOE East Conference Room

ADJOURNMENT - The meeting was adjourned at 9:15 a.m.

cc: Jim Vidak
John Caudle
Dr. Pansy Ceballos
Dr. Marilyn Rankin
Jeanne Nava
Ray Chavez
Louie Perez