

TULARE COUNTY OFFICE OF EDUCATION
SAFETY COMMITTEE MEETING
MINUTES
East Conference Room - Education Building
October 5, 2004

The meeting was called to order by Marv Cunningham at 8:30 a.m.

PRESENT	<input type="checkbox"/> Rich Graham, TCOE	<input checked="" type="checkbox"/> Kelly Forney, BMI
	<input type="checkbox"/> Donna Martin, Special Services	<input checked="" type="checkbox"/> Theresa Porter, Migrant
	<input checked="" type="checkbox"/> Marv Cunningham, TCSIS-JPA	<input checked="" type="checkbox"/> Candy Hilvers, School Health
	<input checked="" type="checkbox"/> Susan Scott, Personnel	<input checked="" type="checkbox"/> John Sanchez, Child Care
	<input checked="" type="checkbox"/> Roger Beavers, Maintenance	<input checked="" type="checkbox"/> Breck Klawitter
	<input type="checkbox"/> Loreen Valentino, SEE	<input checked="" type="checkbox"/> Jeanne Nava

MINUTES

The minutes of the meeting held on May 25, 2004 were approved as mailed.

INJURY/ILLNESS REPORT

Kelly provided and discussed current workers' comp claims reports for TCOE and Child Care. There was discussion of the advantages of the "train the trainer" concept.

OLD BUSINESS

Kelly updated the group on recent workers' comp workshops around the county. Classroom safety has been the focus. The next major workshop topic will be Salary Continuation – 39 Month Re-Hire scheduled for November 8, 2004 in Porterville and November 9, 2004 in Visalia.

NEW BUSINESS

The *Safety Observer* was distributed and discussed by Marv. He also recommended changing smoke detector batteries when we change the time.

Marv provided information on ladder safety with an attention grabbing demonstration. Marv also had committee members complete a Ladder Safety Quiz.

There was discussion of setting up a fire drill at the Doe Ave. complex.

Issue Two, 2004 of the State Fund Safety News was distributed along with several safety manuals.

The committee reviewed the safety information on the TCOE web page. It was recommended we update the date in the heading of current members.

NEXT MEETING DATE

January 11, 2005, 8:30, TCOE East Conference Room

ADJOURNMENT - The meeting was adjourned at 10:00 a.m.

Cc: Jim Vidak
Dr. Pansy Ceballos
Dr. Marilyn Rankin
Jeanne Nava
Ray Chavez
Louie Perez