

REGULAR BOARD MEETING

11/08/2023 [03:00 PM]

REGULAR BOARD MEETING OF NOVEMBER 8, 2023

For the Regular Board Meeting of November 8, 2023, at 3:00 p.m., in the Redwood Conference Center at the Jim Vidak Education Center, 6200 S. Mooney Blvd., Visalia, California.

1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Welcome

2. ADA ACCOMMODATION REQUIREMENT

Persons who are in need of a disability-related modification or accommodation in order to participate in the board meeting must make a request in writing to the Office of the County Superintendent of Schools, 6200 South Mooney Boulevard, Visalia, California, P.O. Box 5091, 559/733-6301. A request for accommodation should specify the nature of the modification or accommodation requested, including any necessary auxiliary aids or services required and the name and telephone number of the person making the request. The written request should be made as soon as possible and no later than 2 days before the meeting. The agenda, agenda packet and any written documents distributed to the board during a public meeting will be made available in appropriate alternative formats upon request by a person with a disability as required by the Americans with Disabilities Act.

Written documents concerning agenda items are available for public inspection during normal business hours within 72 hours of a regular board meeting at the Tulare County Office of Education, 6200 South Mooney Boulevard, Visalia, California.

3. PUBLIC COMMENTS

Members of the public may address the board on any agenda item, or other item of interest within the subject matter jurisdiction of the board during the public comment period. Agenda items may also be addressed by the public at the time they are taken up by the board. The board is not able to discuss or take action on any item not appearing on the agenda. A five-minute time limit can be imposed on public input for individuals/issues as deemed necessary.

4. ACTION ITEMS

4.a. Routine Matters

4.a.a. Consent Calendar

- a. Approval of minutes for the Regular Board Meeting of October 11, 2023, Encl. No. 1
- b. Authorization of Countywide Registration of Credentials, Encl. No. 2

- c. Authorization of Temporary County Certificates, Encl. No. 3
- d. Authorization of Countywide Emergency Permit Applications, Encl. No. 4
- e. Acceptance of Donation from Lowe's (\$240) to L.B. Hill Learning Center, Encl. No. 5
- f. Acceptance of Donation from Save Mart (\$150) to L.B. Hill Learning Center, Encl. No. 6

4.b. Old Business

4.b.a. Second Reading, Board/Superintendent Policy 1312.3 - Uniform Complaint Procedure -- **Dedi Somavia**, Encl. No. 7

4.b.b. Second Reading, Board/Superintendent Policy 1312.4 -- Williams Complaint Policies and Procedures -- **Dedi Somavia**, Encl. No. 8

4.c. New Business

4.c.a. Presentation of School Safety Program -- **Frank Silveira**, Encl. No. 9

4.c.b. Consideration and Approval, Infant Discretionary Funds Grant Award 2022-2023 (\$81,684) -- **Tammy Bradford**, Encl. No. 10

4.c.c. Consideration and Approval, Special Education Alternate Dispute Resolution Grant Award 2023-2024 (\$14,807) -- **Tammy Bradford**, Encl. No. 11

4.c.d. Presentation of the Williams/Valenzuela Uniform Complaint Report-3rd Quarter of 2023 from Tulare County School Districts -- **Dedi Somavia**, Encl. No. 12

4.c.e. Consideration and Approval, Consolidated Application: 2023-24 Application for Funding -- **John Alvarez**, Enc. No. 13

4.c.f. Consideration and Approval, Set Date for Annual Organizational Meeting -- **Tim A. Hire**, Encl. No. 14

5. INFORMATION (Non-Discussion Items)

- a. Letters and Communication/Correspondence
- b. Reports from Superintendent and Staff
- c. Reports from Board, Information and Questions

6. NEXT SCHEDULED BOARD MEETING

- a. December 13, 2023 - 3:00 p.m.

7. ADJOURNMENT

**TULARE COUNTY BOARD OF EDUCATION
MINUTES**

The Tulare County Board of Education met on Wednesday, October 11, 2023, at 3:00 p.m. for a regular board meeting in the Redwood CDEF meeting room at the Jim Vidak Education Center, 6200 S. Mooney Boulevard, Visalia, California.

PRESENT	Tom Link, President
Board Members	Joe Enea, Vice President
	Judy Coble
	Debby Holguin
	Celia Maldonado-Arroyo
	Chris Reed
	Tony Rodriguez
	Tim A. Hire, Ex-Officio Secretary

PRESENT	Julie Berk, Assistant Superintendent, Student Support Services
Staff Members	Jennifer Fisher, Administrative Secretary, Administration
	Dr. Fernie Marroquin, Assistant Superintendent, Business Services
	Rob Herman, Communications Director, Administration
	Anthony Paz, Helpdesk Support Specialist, Information Systems
	Freddie Reyes, Helpdesk Support Specialist, Information Systems
	Sarah Hamilton, Administrator II, Special Services
	Dedi Somavia, Assistant Superintendent, Human Resources
	Dr. Martin Frolli, Administrator, Leadership Support Services
	John Alvarez, Administrator, Leadership Support Services
	Jody Arriaga, Director, Internal Business Services
	Chris Meyer, Assistant Superintendent, District Support Services
	John Davis, Administrator, Leadership Support Services
	Tammy Bradford, Assistant Superintendent, Special Services
	Katrina Smith, Program Manager II, Special Services
	Stacey Broyles, CBI Teacher, Special Services
	Kyra Hoehn, CBI Teacher, Special Services
	Andrea Perez, Mid-State Collaborative Director, Leadership Support Services
	Dr. Amanda Richard, Administrator II, Human Resources
	Brook Killingsworth, Secretary to Asst. Supt., District Support Services
	Bill Davis, Administrator, College and Career

GUESTS	Guests as listed in the register including Dr. Donya Ball, Harold Rollin, Dana Stinson, Janet Ceja, Cory Morse, Lindsay Tanner, Ruth Dutton, Malayziah Vaughn, Alanna Kubik, Andrea Garcia, Jade Petermann, Emily Lara, Surekh Shamrao Topkar, Sandhya Kadam, Jitendra Kadam, Sarvadnya Kadam, Claudia VanGroningen, G. Janet Hernandez, Amant Singh, and Desiree Serrano.
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CALL TO ORDER Pledge of Allegiance/ Welcome	Board President Tom Link welcomed everyone and called the meeting to order. Joe Enea led the Pledge of Allegiance.
ADA ACCOMMODATIONS	Mr. Link announced that ADA accommodations had been met.
PUBLIC COMMENT	<p>Andrea Perez introduced Sarvadnya Kadam, the Tulare County Spelling Bee Champion. In the Scripps National Spelling Bee, he made it to the semi-finals and placed 23rd of 231 spellers. Sarvadnya thanked the County Superintendent and the Board, Andrea, Brook Killingsworth, the Visalia Times Delta and his parents for their support. He told the board about immigrating to the United States at age five and his journey from an English learner to hours of study to become the Tulare County Spelling Bee Champion. He is the highest ranked Tulare County speller in the National Scripps Spelling Bee.</p> <p>Andrea presented Sarvadnya with a memory book. Mr. Link and the Board congratulated Sarvadnya.</p>
CONSENT CALENDAR	<p>It was moved by Enea, seconded by Coble to approve the consent calendar to include minutes for the Regular Board Meeting of September 13, 2023, Countywide Registration of Credentials, Temporary County Certificates, Emergency Permits, and listed donations. Motion unanimously carried with the following votes: Ayes: Coble, Enea, Holguin, Link, Maldonado-Arroyo, Reed, and Rodriguez.</p> <p>Tom Link thanked the Friends of SCICON for their generous donation.</p>
PRESENTATION OF THE REDWOOD CAFÉ	Tom Link called on Sarah Hamilton for the presentation about the Redwood Café. Sarah introduced Community Based Instruction classroom teachers, Stacey Broyles and Kyra Hoehn. She also introduced Malayziah Vaughn, Alanna Kubik, Andrea Garcia, Jade Petermann, and Emily Lara, student workers from the Redwood Café. The café has been open for a year. Malayziah shared in a year they have taken 1,484 orders. Emily shared the café has made \$6,308 sales and \$492.25 in tips. The tips were used for class parties. Alanna presented that the menu has included sandwiches, muffins, brownies, cookies, veggie cups, fruit cups, soup, hot chocolate, coffee, and tea. Jade explained that the best sellers are sandwiches and muffins. Kyra shared that she is incredibly proud of all of the skills the students have learned. Stacey explained that the café offers made-to-order sandwiches. Andrea shared 43 students have worked in the café. The students rotate jobs to find out where they have the best success. Sarah shared students are taking initiative to start baking on their own and they are learning customer service. The café is now catering for some events. Sarah thanked Mr. Hire and commended the staff for all their work.

Mr. Link thanked Ms. Hamilton and the staff for their presentation and the students for their service.

PUBLIC HEARING
FOR ADOPTION OF
EXTENDED SCHOOL
YEAR WAIVER FOR
TULARE
COUNTY/DISTRICT
SPECIAL EDUCATION
LOCAL PLAN AREA
(SELPA)

Tom Link opened a public hearing at 3:23 p.m. for the adoption of Extended School Year Waiver for Tulare County/District Special Education Local Plan Area (SELPA). Sarah Hamilton advised the Board the AcCEL program runs an extended year program during the summer which is typically a 19-day session. This waiver will change the program from 19 days to 15 days. The program will have same number of instructional minutes by lengthening each day. There were no public comments received. The public hearing was closed at 3:25 p.m.

EXTENDED SCHOOL
YEAR WAIVER FOR
TULARE
COUNTY/DISTRICT
SPECIAL EDUCATION
LOCAL PLAN AREA
(SELPA)

Sarah Hamilton asked the Board to adopt the Extended School Year Waiver for Tulare County/District Special Education Local Plan Area (SELPA). It was moved by Holguin, seconded by Maldonado-Arroyo to adopt the Extended School Year Waiver for Tulare County/District Special Education Local Plan Area (SELPA). Motion unanimously carried with the following votes: Ayes: Coble, Enea, Holguin, Link, Maldonado-Arroyo, Reed, and Rodriguez.

PUBLIC DISCLOSURE
OF COLLECTIVE
BARGAINING
AGREEMENT
BETWEEN TCOE AND
CSEA CHAPTER #428
FOR 2023-2024
SCHOOL YEAR

Dedi Somavia introduced Dr. Amanda Richard as the new Administrator II for Human Resources. Dr. Richard came from Redwood High School, where she was the principal. The Board welcomed Dr. Richard.

Dedi Somavia disclosed the collective bargaining agreement between Tulare County Office of Education (TCOE) and the California School Employees' Association's Chapter #428 for 2023-2024 School Year. Local agencies are required to publicly disclose the provisions of all collective bargaining agreements. This item is information only.

PUBLIC DISCLOSURE
OF COLLECTIVE
BARGAINING
AGREEMENT
BETWEEN TCOE AND
TCOE CTA FOR THE
2023-2024 SCHOOL
YEAR

Dedi Somavia disclosed the collective bargaining agreement between Tulare County Office of Education (TCOE) and the TCOE Teachers' Association (CTA) for 2023-2024 School Year. Local agencies are required to publicly disclose the provisions of all collective bargaining agreements. This item is information only.

PUBLIC DISCLOSURE
OF COLLECTIVE
BARGAINING
AGREEMENT
BETWEEN TCOE AND
THE CSEA CHAPTER
#899 FOR THE 2023-
2024 SCHOOL YEAR

Dedi Somavia disclosed the collective bargaining agreement between Tulare County Office of Education (TCOE) and the California School Employees' Association's Chapter #899 for 2023-2024 School Year. Local agencies are required to publicly disclose the provisions of all collective bargaining agreements. This item is information only.

PRESENTATION ON
THE WILLIAMS CASE
MONITORING
ANNUAL COE BOARD
REPORT

Mr. Link called on Dr. Martin Frolli to present the Williams Case Monitoring Annual COE Board Report. Dr. Frolli introduced the monitoring team. He gave a brief history of the Williams settlement. With the Budget Act of 2023, CDE will now generate the list of schools to be reviewed on a three-year cycle. The current list was generated in 2021-2022 school year. The list is based on federal school accountability criteria. A new addition to the list are schools with 15% teacher misassignments or vacancies.

Leadership Support Services staff annually visits identified school sites to conduct the annual monitoring to determine the sufficiency of instructional materials, check that facilities are clean, safe, and functional and verify SARC data. Twenty-five percent of the visits are unannounced.

There were 40 schools that were assessed this year. Regarding the facilities review, most of these schools were exemplary and good. Only four schools were categorized as fair. These four were not previously identified as fair. The schools self-identified. Typically, the schools want to get problems fixed as quickly as possible. The districts submit completed work orders once items are repaired.

This report is strictly related to instructional materials and facilities review and not related to teacher qualifications. Dr. Frolli will provided the report with teacher qualifications to the Board.

The Board and Mr. Hire thanked Dr. Frolli for his presentation.

RESOLUTION NO.
23/24-06, TCOE RED
RIBBON WEEK,
OCTOBER 23 —
OCTOBER 27, 2023

Jennifer Fisher asked the Board to approve Resolution 23/24-06 proclaiming the 2023 TCOE Red Ribbon Week to be October 23 through October 27, 2023. This year proceeds will go to the Boys & Girls Club of the Sequoias. She also shared the fundraising events that will take place this year. The Tulare County Red Ribbon Celebration event will take place at the Valley Strong Ballpark on October 26. It was moved by Enea, seconded by Rodriguez to approve Resolution 23/24-06. Motion unanimously carried with the following votes: Ayes: Coble, Enea, Holguin, Link, Maldonado-Arroyo, Reed, and Rodriguez.

FIRST READING,
BOARD/SUPERIN-
TENDENT POLICY
1312.3 - UNIFORM
COMPLAINT
PROCEDURE

Dedi Somavia advised the Board that this was the first reading of the Board/ Superintendent Policy 1312.3, Uniform Complaint Procedure. There are minor adjustments and corrections to the policy. All complaints are public record. Action will be taken on this agenda item at the November board meeting.

FIRST READING,
BOARD/SUPERIN-
TENDENT POLICY
1312.4 - WILLIAMS
COMPLAINT
POLICIES AND
PROCEDURES

Dedi Somavia advised the Board this was the first reading of the Board/ Superintendent Policy 1312.4, Williams Complaint Policies and Procedures. The updated policy reflect minor changes to the policy for complaints regarding deficiencies or lack of instructional materials and facilities in schools. Action will be take on this agenda item at the November board meeting.

PUBLIC HEARING,
BLUE OAK ACADEMY
- CHARTER
RENEWAL PETITION

President Link opened a public hearing at 3:54 p.m. John Alvarez gave some background on the charters that the county office authorizes. Blue Oak Academy is in its seventh year, providing TK through 8th grade. Sycamore Valley Academy is in its twelfth year. In the 2017-2018 school year, TCOE became the authorizer for Sycamore Valley Academy's charter. On August 18, both schools presented their charter petition renewal to TCOE. The charter team is working to renew the charter, finding of facts will be posted on October 25, 2023. Action will be take on the renewal petitions at the November board meeting.

Dr. Donya Ball shared it has been amazing to have a strong charter and authorizer relationship between the Academies and TCOE. The Academies rely on the county office for services and programs. Since the approval of the first petition, Blue Oak opened with Kindergarten through 2nd grade and has grown to TK through 8th grade. Language arts had cohort growth of 4% and English Language learners had cohort growth of 3%. Science scores are fantastic, with met and exceeded averages higher than the county average. Five of eight grade levels met their growth targets in language arts and math. Enrollment has grown 239% since the charter started. They are at full capacity. Blue Oak has a solid fiscal standing due in part to increased enrollment. They offer competitive compensation to staff. In seven years, Blue Oak has a positive ending fund balance with reserves of 20%.

Harold Rollin has been the chair for the Academies board since October 2017 and a board member since March of 2015. Blue Oak was modeled after Sycamore Academy. When the Blue Oak petition was denied by the district, he appreciated that our board approved the petition. Since July 2017, when Donya started, the charter has thrived. Harold thanked TCOE for working with Blue Oak Academy and looks forward to continuing that work.

Principal Dana Stinson has 15 years of experience at a traditional school. Blue Oak Academy is focused on using evidence-based gifted education strategies for all. As a parent, she has experienced the safe, loving environment at their middle school. The staff is open and eager to the continued collaboration with TCOE.

Janet Ceja is a parent to a 2nd grader and 8th grader who attend Blue Oak Academy. The school is one big family with a principal, who has an open door policy. Blue Oak supported her children academically, emotionally and behaviorally. Her son was the first student from Blue Oak to be a finalist for the pillar of responsibility.

The public hearing was closed at 4:17 p.m. with no additional comments received.

PUBLIC HEARING,
SYCAMORE VALLEY
ACADEMY -
CHARTER RENEWAL
PETITION

President Link opened a public hearing at 4:18 p.m. Dr. Donya Ball shared this petition is Sycamore Valley Academy's third charter renewal. For math, language arts and science, Sycamore Valley greatly exceeded the county performance percentage in those content areas. Language arts had an increased cohort growth of 3%. Six of eight grade levels met target growth in math. Four of eight grade levels met target growth in English language arts. The enrollment at Sycamore Valley has increased 15% in the last seven years because they have added TK and been able to sustain middle school enrollment. They have added options for clubs and extra-curricular activities. They have a good fiscal standing with ending fund balance of 40% reserves. They have a waiting list, mostly in kindergarten and primary grades. Their enrollment capacity is 400.

Harold Rollin shared that the board has great continuity. Their board is experienced, high functioning, and work well together. Being a board member is not always easy, but it is well worth doing. There is no work more important or noble than education. Harold thanked the Board for becoming Sycamore Valley's authorizer seven years ago and looks forward to continuing the relationship.

Principal Corey Morse shared the mission of their school is to provide a rich meaningful education in a nurturing environment where students are continually challenged and their natural curiosity, creativity, and talents can thrive. Students have fun desks that look like fish in the classrooms. Sycamore Valley promotes student voice and student-led conferences at the middle school. Community services and school involvement are promoted. They have 12 thriving clubs, including first Early Act club in the area, which promotes service above self in partnership with the Sunset Rotary.

Lindsay Tanner is a parent to a 1st grader and 4th grader at Sycamore Valley Academy. Her 2nd grader wasn't making progress with reading before moving to Sycamore Valley. Lindsay's daughter was supported and made progress in reading and other areas she needed. Lindsay's son is thriving in 1st grade. Some of the reasons that they chose Sycamore Valley and continue to support them is the communication, listening and follow through by staff, the academic support throughout the day along with art, music, Spanish and science and the new addition of the clubs. One of the main reasons drawn to the school is the social and emotional learning work that goes on including a social worker on campus. Caring administration, teachers and staff contribute to the community feel of Sycamore Valley Academy.

Ruth Dutton shared her support of the petitions as the founder of Sycamore Valley Academy. On October 11, 2011, the original Sycamore Valley Academy charter petition was approved by Visalia Unified. As parent of two Sycamore Valley Academy graduates, she has seen the longer term benefits. Among the reasons to support the charter petition are the smaller school size, TK-8 configuration, broad course of study, and field trips. These schools fill the void to deliberately address the needs of gifted students. Ruth thanked the board for their history of support and urge them to continue their support of these public school options.

Celia asked about chronic absenteeism rates. Dr. Ball explained these rates were from 2021-2022 during COVID years.

The public hearing was closed at 4:47 p.m. with no additional comments received.

**RESOLUTION NO.
23/24-07 FOR
ESTABLISHING
APPROPRIATIONS
LIMITS (GANN)**

Jody Arriaga requested the Board's approval on Resolution No. 23/24-07. The Education Code requires the board to adopt a resolution to identify the estimated appropriations limit for the current fiscal year and the actual appropriations limit for the preceding fiscal year on or before October 15 each year. For 2023-2024 fiscal year, we have an estimated appropriations limit in the amount of \$15,706,159.68 and for the 2022-2023 fiscal year identified the actual appropriations limit of \$15,013,811.73. It was moved by Maldonado-Arroyo, seconded by Rodriguez to approve the GANN, Establishing Appropriations Limits. Motion unanimously carried with the following votes: Ayes: Coble, Enea, Holguin, Link, Maldonado-Arroyo, Reed, and Rodriguez.

**SUPERINTENDENT'S
REPORT**

Mr. Hire pointed out the CCBE Trustee Handbook in the Board's folders. He shared that the TUPE/FNL Leadership Training was held on September 21 at Adventure Park. Approximately 250 middle school students from 36 school sites were in attendance. Mr. Hire thanked the Board for attending the Educators of the Year dinner at Chinese Cultural Center. Additionally, he reported that 970 students from 29 high school in Tulare, Kings, Kern and Fresno counties and industry partners attended the TKCC Tulare/Kings Trades Day on

September 28 at the Porterville Fairgrounds. Last Friday, he attended the South Valley Industrial Collaborative at COS, in Tulare, where Keynote Jake Hall spoke about preparing kids for entering the manufacturing world. On Saturday, Mr. Hire gave the welcome at the Reimaging Early Learning Conference with 200 early educators and representatives from CDE attending. The keynote speaker talked about how to handle the increase in behaviors their experiencing with early learners. Mr. Hire attended an event last night about leadership and how to inspire people to become educators and administrators.

Superintendent Hire reminded the Board that CHARACTER COUNTS! Week is October 16 through October 20 and the Provident-Salierno Family Foundation Awards Reception will be November 1. Upcoming events include the War of the Worlds on October 27 and 28 at the Planetarium & Science Center, the Anti-Bullying Conference on November 2 at the Galaxy Theatres in Tulare and Expanding Your Horizons on November 4 at Porterville College (a new location). Mr. Hire also reminded the Board that the Excellence in Education Awards Breakfast is on October 25 in the Redwood Conference Center.

Mr. Hire shared a building update. We have signed an agreement for the property to the east of us. He drew attention to the map rendering of the location and layout in the Board's folders. By bringing everyone to one location, we can eliminate about \$1.5 million spent on annual leases and time and resources that it takes to drive between our various locations.

In order to alleviate concerns about one entrance and exit to this property, the cost of a parking structure and the limited size of the dirt lot behind this building, we engaged in conversation with Pipeline church. They also want to expand and had already been in conversation with the farmer who owns the property to the east. We came to an agreement to purchase 25 acres to the east of our property and the church is willing to do a property exchange to meet their needs and ours. This property allows us to eliminate the cost of a parking structure and multi-story building. The rendering includes 40,000 square feet in two buildings, a 40,000 square foot warehouse with a storage area, outdoor space, and a board meeting space. The board meeting space will be designated for board meetings but could be used for evening events. Other features include a daycare center, an enhanced Redwood Café, buildings to house classrooms for CBI students, walking paths with drought-tolerant, low-maintenance landscaping. The last potential building could be for a fitness center to improve employee attendance rates. There will be a large shallow ponding basin that can be used for events during good weather. Conference rooms will be included in each building, along with technology for itinerant staff, zoom rooms, and reservable office space. The Character Counts! pillars will be located in the middle of the courtyard with an avenue of flags to celebrate the districts that we serve. The Board meeting room will be designed as a focal piece for use as a special events center with an elevated patio.

Chris Reed asked if we could expedite the entrance and exit to Avenue 264. Mr. Hire explained that it would be needed for the construction. Celia Maldonado-Arroyo asked about the timeline for the construction. Mr. Hire explained that the construction must be complete within three and half years to accommodate staff from the Liberty site, which will free up space at Liberty for UPHS. Joe Enea asked about the financing of the project. Mr. Hire explained that TCOE will get a certificate of participation which is loan. Additionally, TCOE will be saving on lease payments and the potential income from the Doe Avenue Complex.

Chris Reed thanked Cori Bernal for her organization of staff for our participation in the corporate games. TCOE came in 2nd at the corporate games.

NEXT SCHEDULED
MEETING

November 8, 2023 at 3:00 p.m. Redwood Rooms CDEF

ADJOURNMENT

Meeting adjourned at 5:14 p.m.

CREDENTIALS REGISTERED

November 08, 2023

230251058	SUBP	EM	ACEVEDO KATHRYN I
230241431	SUBP	EM	ACOSTA FERLINA
230264771	SC2E	EM	ADALIAN MELISSA A
230257409	TC10	SL	ADAMS JEANNE M
230257415	TC10	SL	ADAMS JUSTIN R
230249716	TC2	IN	AGUIAR KELLE G
230246631	SUBP	EM	AGUILAR CHAVEZ LETICIA
230252519	TC1	IN	AGUSTIN KIMBERLY
230265622	P12C	CD	ALCAZAR ESTEFANY
230252877	TC14	SE	ALFARO DANIELLE M
230270431	SUBP	EM	ALONSO AMBER
230247214	TC10	ML	ALVARADO VANESSA R
230250713	SUBP	EM	ALVAREZ ERICA
230256377	SUBP	EM	ALVAREZ RICARDO A
230254854	SUBP	EM	ALVAREZ-BENITEZ BLANCA
230249454	SUBP	EM	AMAYA SARA E
230248180	TC1	CL	AMEZCUA EDGAR
230246010	SUBP	EM	ANAYA DIANA
230256841	SUBP	EM	ANAYA-GONZALES ALEXA
230263096	TC1	CL	ANDERSON SASHA A
230165922	SC5	CL	ANDRADE FELICITAS
230247116	SUBP	EM	ANDRADE GONZALEZ LIZETH
230251049	TC13	ML	ANDRADE LOURDES
230264112	CTE	CL	ANDRADE SUZANNA K
230253410	SUBP	EM	ANDRADE VARGAS AGUSTIN
230126484	SUBP	EM	ANGIOLI DAMON
230248290	TC1	P5	ANNEMA STEVEN
230171904	TC1	CL	ARCHULETA EMILY
230264592	SUBP	EM	ARELLANO SAMANTHA
230275177	TC13	SE	ARIAS JENNIFER A
230249189	SUBP	EM	ARZATE PAULA
230264065	P12C	CD	ASTORGA JANET
230251279	SC5	CL	AVILA LUZ
230257949	TC10	SL	AVILEZ ARIAS ANGELES
230257313	TC1	P5	AVINA ALYSSA A
230268921	SC1A	P5	AYERS CLIFFORD M
230251816	SUBP	EM	BACA JESSICA A
230258384	SUBP	EM	BACA MORENO CRISTINA
230247219	TC10	SL	BAEZA JOSEPH M

230257869	TC10	SL	BAFFO BRIANA
230263338	TC1	P5	BAILEY KYRA
230274628	TC13	SE	BALANGUE HAILEY
230257428	TC10	SL	BAMBER BRIANA
230263989	TPSL	TL	BANE TARA M
230245958	SUBP	EM	BANE TARA M
230262697	SUBP	EM	BARBOZA IBARRA DAISY
230251274	SUBP	EM	BARNES BRIGETTE
230247463	TC2	CL	BARSTOW LINDSAY G
230248433	SC1A	CL	BARSTOW LINDSAY G
230256242	SUBP	EM	BASALDUA MELINDA
230253120	TC1	IN	BATES MEGHAN K
230255056	SC1A	CL	BEASON MICHAEL W
230255055	TC2	CL	BEASON MICHAEL W
230181199	TC2	CL	BEDELL JUDITH L
230181198	TC1	CL	BEDELL JUDITH L
230181200	SC1A	CL	BEDELL JUDITH L
230254877	TC10	ML	BELL ALEXIS L
230255753	TC3S	CL	BENAVIDEZ LUPITA A
230249700	SUBP	EM	BERBEREIA ASHLEY A
230257309	TC10	ML	BERBEREIA ASHLEY A
230255307	SUBP	EM	BLACK BRENDAN J
230272341	SUBP	EM	BLAKELY JORDAN
230251651	SUBP	EM	BOLAND JACOBI D
230248417	TC3S	L2	BOLING TRACY E
230228840	TC2	CL	BORDEN KAREY
230256996	SUBP	EM	BOWEN MINJAHMIN D
230248055	SUBP	EM	BOWSER ISAAC
230179109	TC3S	P5	BOYCE RANDI
W23001447	SC8	WV	BRAVO MONICA M
230256233	P12E	CD	BRAVO PEREZ JANETTE V
230246723	SUBP	EM	BROOKS CHLOE
230257183	TC2	CL	BROWN ALYSHA D
230255154	TC2	CL	BROWN JUSTINE D
230195703	SUBP	EM	BUGNI BRITT
230248797	SUBP	EM	BURLINGAME ELODIA
230250458	TC2	CL	BUSTAMANTE RONALD E
230272854	TC3S	CL	CABRERA GETCEMANI
230124880	TC2	P5	CABRERA SYDNEE
230266715	SC3A	P5	CAJIMAT STACEY L
230259698	TC13	ML	CALDERON DOMONIC A
230251709	TC3S	CL	CALEY COURTNEY E
230258220	SUBP	EM	CALVIN PAIGE
230255769	SUBP	EM	CAMACHO GARAY ERICKA
230263984	TPSL	TL	CAMACHO-ALCANTAR YASMIN
230257541	TC13	SE	CAMAQUIN JHENN P
230257444	TC10	IN	CAMPBELL JERALD

230263844	SUBP	EM	CAMPOS CRYSTAL
230246892	SUBP	EM	CANALES BRENDA
230250393	TC10	ML	CANALES-SANCHEZ BEATRICE A
230249095	SC1A	P5	CARLSON JENNIFER M
230263941	SUBP	EM	CARRILLO PEREZ DAVID
230267246	SUBP	EM	CASAS-MICHEL MARIELA
230257895	TC3S	CL	CASILLAS LILIA
230252880	P12E	CD	CASTILLO ALICIA
230249703	SUBP	EM	CASTRO ARACELI
230257330	SUBP	EM	CEBALLOS GUTIERREZ GAVRIEL
230250470	TC13	ML	CEBALLOS MIREYA
230246225	P12E	CD	CEJA IRMA R
230261581	SUBP	EM	CELATA CADEN
230256059	TC2	CL	CERCADO VIRGINIA
230263917	SUBP	EM	CERDA ROJAS MAYRA
230257496	TC10	ML	CERVANTES ALCARAZ MARIBEL
230246910	SUBP	EM	CERVANTES ARIANA
230097854	TC2	P5	CERVANTES STEPHANIE
230252035	SC1A	P5	CERVANTES-GONZALEZ ADRIANA
230249463	TC1	CL	CHAMBERLAIN NATHAN T
230253777	TC2	CL	CHANCE KIMBERLY J
230257300	SC1A	P5	CHAO KIM F
230269851	SUBP	EM	CHAREST CHELSIE M
230257385	TC10	IN	CHARETTE CONNOR D
230261846	SUBT	EM	CISNEROS HERNANDEZ MONICA
230253623	TC10	SL	CISNEROS JORDAN
230248558	SUBP	EM	CISNEROS JOSEFINA
230247397	SUBP	EM	CISNEROS NAYELI
230261846	SUBT	EM	CISNEROS-HERNANDEZ MONICA S
230060033	TC1	CL	CLEMENTS DAVID
230264125	SUBP	EM	COATS CODY
230269792	TC2	CL	CODAY CHRISTIE L
230256151	TC1	CL	COKER-JERGINs SARAH E
230246158	TC3S	CL	COLLINS DOLORES A
230258760	SC1A	CL	CONTRERAS JOSE A
230258752	SC5	CL	CONTRERAS JOSE A
230267904	P12C	CD	COOK DESIREE D
230273295	SUBP	EM	COOK RYAN
230254656	SC1A	CL	COPELAND HELEN M
230262951	SC5	CL	CORBETT HEIDI K
230268191	SUBP	EM	CORNEJO- ESQUIVEL YAJAIRA
230258848	SUBP	EM	CORREIA PHILLIP R
230227737	SC5	IN	COSTA HEATHER
230247065	TC10	SL	COSTA JUSTINE D
230256327	SUBP	EM	COUDRAY JACQUELINE
230088904	SC3A	CL	COVERSTON CYNTHIA
230270999	TC3S	P5	COVERT CHRISTOPHER

230251699	TC1	IN	CRITES GEORGIA M
230268312	SUBP	EM	CRUM MARTIN
220136175	TC3S	CL	CRUZ ANGELA
230248743	TC2	P5	DAVALOS ALEJANDRA
230248932	SUBP	EM	DE LEON TIFFANI
230257477	TC10	ML	DEL RIO MARTINEZ JOSE J
230254623	SUBP	EM	DIAZ CATHERINE
230259789	TC10	SL	DIAZ HERNANDEZ CLAUDIA
230257770	SUBP	EM	DICHERA STEPHEN C
230266808	TC3S	L2	DOANE REBECCA J
230257397	TC10	IN	DODGE DYLAN
230168253	TC1	P5	DODSON STEVEN
230254130	TC13	ML	DOMINGO PRISCILLA
230258681	TC1	CL	DOMINGUEZ NATALIE R
230255579	SUBP	EM	DONALD MICHELLE A
230256012	SUBP	EM	DONATE-PEREZ ZULEMA
230261861	TPSL	TL	DOUGHERTY SAVANNAH
230257454	TC10	ML	DOW SIERRA E
230257456	SUBP	EM	DOWLING EMMYLOU
230263311	TC13	ML	DURKEE SHONTEL M
230245780	TC10	SL	DUVAL AMBER M
230118093	SC1A	CL	DUVALL SILIVIA
230118092	TC2	CL	DUVALL SILIVIA
230248369	SUBP	EM	DUYST KEVIN M
230250436	TC1	CL	DUYST MEGAN E
230236704	SUBP	EM	DYCHE KAREN
230268840	TLA1	AL	EDWARDS-VASQUEZ NICOLE
230253178	TC2	CL	ELIUM COURTNEY
230245096	SUBP	EM	ELSZY KRISTI
230267912	P12E	CD	ELVANKEYIS ESTRADA VALISSA
230253952	TC1	P5	ENOS ALLISON A
230255506	SUBP	EM	EQUIHUA OSCAR
230259857	TC2	CL	ERB KRISTIN L
230266415	SUBP	EM	ERICKSON KATHLEEN
230198877	SC2B	CL	ERVIN DONNA
230198866	TC1	CL	ERVIN DONNA
230247252	TC13	ML	ESCALANTE JOSHUA C
230270398	SUBP	EM	ESPARZA JOCELYN
230158775	TC1	P5	ESPITIA EDUARDO
230262234	TC2	CL	ESTEP HANNAH
230223442	CTE	P3	EVANS ELESIA F
230253078	SUBP	EM	FERNANDEZ CLAUDIA A
230258504	TC14	SL	FERNANDEZ JACOB
230271416	SUBP	EM	FIERRO ERICA
230247568	SUBP	EM	FINLEY KELSEY
230259058	TC14	ML	FIORI HEATHER
230274983	SUBP	EM	FISHER TAYLOR

230268277	TC10	SL	FLORES CESAR
230271304	SUBP	EM	FLORES ERYKA
230251647	TC13	ML	FLORES JANET G
230257522	TC10	ML	FLORES MARIA
230250066	TC2	CL	FLORES MARYBEL
230261414	SUBP	EM	FLORES OSCAR
230268652	SUBP	EM	FLORES TINA L
230248047	TC4V	CL	FRANCO MICHAEL
230177503	TC3S	P5	FRENCH KIMBERLY
230261993	SA13	EM	FRIEDENBERG MICHAEL J
230250037	TC2	CL	GALICIA LORI A
230254043	TC2	CL	GALINDO YESENIA
230272532	TC14	ML	GALLEGAS AARON
230262709	SUBP	EM	GALLEGOS AARON
230252553	TC1	P5	GALVAN MITCHELL
230264845	TC14	SL	GALVAN MITCHELL
230265254	P12C	CD	GARCIA LAURA P
230266718	SUBP	EM	GARCIA-ARGUETA KELSEY
230255251	TC2	CL	GARCIA-ESTALA JUDIT
230270020	SC1A	P5	GARIBAY JACLYN
230256345	SUBP	EM	GARZA CHERIE M
230251091	SUBP	EM	GARZA ELENA
230262937	TC2	CL	GEANEY NOEMI
230171855	TC2	CL	GENDREAU JORDYN
230246854	TC10	ML	GILLIT MICHELLE L
230249661	TC1	P5	GOLDSWORTHY ADAM
230247223	TC2	CL	GOMEZ ESMERALDA T
230266249	TC14	ML	GOMEZ-CONTRERAS EMMA
230271012	TC3S	CL	GONZALES MARIA
230250533	TC2	CL	GONZALES NICOLE
230255479	SUBP	EM	GONZALEZ JACQUELINE
230245258	SUBP	EM	GONZALEZ LORI
230253823	TC13	ML	GONZALEZ MARIO
230266182	TC14	ML	GONZALEZ NANCY
230257407	SUBP	EM	GONZALEZ SANDRA L
230257307	SUBP	EM	GOODWIN SAVANNAH
230250398	TC10	SL	GRAGG DUSTON
230274489	SUBP	EM	GRAGG TIFFANY
230115977	TC1	CL	GRANO MARCOS
230267749	TC2	CL	GREEN JOANNA
230261637	SUBP	EM	GREENWOOD KAREN
230156241	TC2	CL	GRIJALVA ANDREA
230248608	P12C	CD	GUERRERO LOPEZ CINTHIA J
230257518	TC10	ML	GUTIERREZ ANTHONY
230269668	P12C	CD	GUTIERREZ ELVIRA
230262699	TC14	SE	GUTIERREZ JOEVANNA
230247939	TC2	IN	GUTIERREZ JOHNNY

230249176	TC2	CL	GUTIERREZ LOPEZ RICARDO
230249552	SUBP	EM	GUTIERREZ VANESSA
230256401	SC3A	CL	GUTIERREZ VICTORIA M
230254340	AETC	CL	HALEY LAUREN C
230254699	SC1A	CL	HAMBLETON TRAVIS M
230265614	SUBP	EM	HANSEN ALLIE
230248144	SUBP	EM	HARRIS NATASHA
230260603	SUBP	EM	HAWKER KELLIE R
230267603	SUBP	EM	HAWKINS LISA R
230253439	P12E	CD	HERNANDEZ ANGELA
230250093	SUBP	EM	HERNANDEZ ANTONIO P
230264277	SUBP	EM	HERNANDEZ DANIELLE C
230267578	P12B	CD	HERNANDEZ ISABEL
230255998	P12E	CD	HERNANDEZ MARIA T
230273433	SUBP	EM	HERNANDEZ MACKENZIE
230255296	SUBP	EM	HERRERA JR. GERARDO
230265740	TC3S	IN	HERRERA MARYBEL
230268971	TC10	SL	HILL DANIEL
230262000	TC1	CL	HILVERS SAMANTHA
230251898	SUBP	EM	HINOJOSA ANGEL
230248989	CTE	P3	HOLT ANTHONY
230247616	SUBP	EM	HOLZSCHUH TAMMY D
230264477	TC14	SL	HOWE MEGAN
230253331	TC1	P5	HUEBERT MICHAEL
230253332	SA13	EM	HUEBERT MICHAEL
230250383	TC1	IN	HULSTINE GAYNA
230265921	SUBT	EM	HUNT CHRISTA
230261716	SUBP	EM	HUNT SAMUEL C
230271019	TC3S	CL	IKUTA-BENNETT BROOKE
230262346	SUBP	EM	IQBAL AMINA
230258150	SUBP	EM	JACQUES HAUSANI
230189883	SC5	IN	JACQUES MADISON
230252998	TC13	ML	JARAMILLO ANALI
W23001376	SC8	WV	JARAMILLO KAYLYN
230253005	TC13	SL	JIMENEZ CORTEZ KAREN
W23001407	SC8	WV	JOHANSEN COURTNEY
230258603	TC2	CL	JOHNSON JULIA A
230269041	TC10	SL	JOHNSTON SARAH
230268807	TC10	SL	JONES MELINDA
230250877	SUBP	EM	JONES TYLER
230246756	SC1A	CL	JUDSON CARISSA A
230155473	TC2	CL	JURGENS SARAH
230246436	TC2	CL	KECK STEPHANIE D
230262418	SUBP	EM	KHALIL ABRAR
230258256	TC2	CL	KING TANYA M
230252192	TC2	CL	KIRBY KATIE L
230269647	TC2	CL	KOMARNICKI JOSEPH M

230264060	TPSL	TL	KULWITZKY JORDAN
230260602	SUBP	EM	KULWITZKY JORDAN H
230265846	SUBP	EM	LAKHANI MAHVEEN
230258516	SA13	EM	LAMAS AMANDA
230251897	TLA1	AL	LAMPE TAMARA
230258626	TLA1	AL	LANCASTER STEVEN
230253821	TC3S	CL	LANDIS DONNA D
230256288	SUBP	EM	LARA-GARZA MARGARET
230224988	TC3S	P5	LARA-UMANA JENNIFER
230264602	TC1	CL	LAUREL OSCAR
230261197	SUBP	EM	LEATHERS ANGELA
230262208	TC1	P5	LEBRON LILIANA
230259532	SUBP	EM	LEMUS DANIELA
230260162	SUBP	EM	LEWIS PARKER
230220926	SC5	IN	LEWIS TRAE
230269431	TC1	CL	LIKEWISE CHRISTOPHER L
230269834	SUBP	EM	LIZOTTE ARIANA C
230249944	SUBP	EM	LONGORIA SERINA
230261296	SUBP	EM	LOPEZ ASHLYN
230249598	TC13	SE	LOPEZ DEBBIE
230250385	CTE	CL	LOPEZ HECTOR
230248717	SUBP	EM	LOPEZ JULI M
230271652	SUBT	EM	LOPEZ PAREDES MAYRA
230249549	SUBP	EM	LOZA JASMINE
230270245	SUBP	EM	LUNA CHRISTOPHER
230260165	SC5	CL	MACHADO XOCHITL
230157978	TC2	CL	MACIAS CASTRO LIVIER
230267669	TC2	CL	MAGALLANES MAYRA
230264066	TPSL	TL	MAGALLANES VERONICA
230248820	TC2	CL	MAGANA MONICA G
230254536	TC10	ML	MARES GENEVE
230268939	TC3S	IN	MARIBOJOC BREANNA
230255881	TC2	CL	MAROTTA VINCENT C
230264541	SUBP	EM	MARQUEZ-CISNEROS LUCIA
230262568	SUBP	EM	MARTIN DANIELA I
230256806	TC13	SL	MARTIN DUSTIN
230254286	TC3S	CL	MARTIN JOSHUA R
230257935	CTE	P3	MARTINEZ ANDRE
230254466	TC10	SL	MARTINEZ ANTHONY C
230266362	SUBP	EM	MARTINEZ VALERIA
230205014	TC1	P5	MARTINHO BRIANNE
230266140	SUBP	EM	MASELLI JENNIFER J
230261289	SUBP	EM	MAZON JOE
230266183	SA12	C8	MC CANN KIRSTEN A
230263835	SUBP	EM	MCCONVILLE SHANNON
230264529	SUBP	EM	MCCURRY SHAWN M
230264460	SUBP	EM	MCGUIRE BRADLEY G

230266759	TC3S	CL	MCPMAHON STEPHEN
230272586	TC3S	CL	MCMURTRY ALICE
230256220	SC5	CL	MEADOWS SUSAN A
230262624	TPSL	TL	MEDEROS SHELLEY
230248227	SA15	EM	MEDINA-REYES ROCIO
230264110	SUBT	EM	MELLO JANESSA
230251615	TC3S	CL	MELLOW JACQUELINE
230255135	TC2	IN	MENDEZ JULIA
230266658	SUBP	EM	MENDEZ LUISA
230262064	CTE	P3	MENDOZA JOSE G
230257532	SUBP	EM	MENDOZA JOSE G
230273362	SUBP	EM	MENDOZA SILVIA
230269457	SUBP	EM	MERCADO ALCARAZ IRIS
230249540	TLA1	AL	MERLO KELLY
230161596	TC3S	CL	METHOD PAMELA
230259993	TC1	CL	MEZA DIANNA
230259993	SUBP	EM	MEZA DIANNA
230258485	SUBP	EM	MEZA LILIANNA
230261350	TC14	SL	MILLIGAN GEORGINA
230259596	SUBP	EM	MIRAMONTES LEOBARDO
230254671	TC1	CL	MIRELES DANIEL E
230261622	P12E	CD	MITRI LISA
230250299	TC10	SL	MIZNER JACOB
230253938	SUBP	EM	MONREAL LORENZO
230246528	TC2	P5	MONTEJANO VALERIA
230255995	P12E	CD	MORALES CHRISTINA N
230260014	SUBP	EM	MORALES GARCIA JENNIFER
230271574	SUBP	EM	MORALES JOSEPH
230259810	TC10	SL	MORALES LUZMAYRA
230248899	SUBP	EM	MORALES ZAVALA DIANA C
220089587	TC2	CL	MORAN ALVARO
220137361	TC1	CL	MORAN ALVARO
230024643	SC1A	CE	MORAN ALVARO
230263309	TC14	ML	MORENO MARIO
230265624	P12E	CD	MORENO VALDEZ JULISSA
230052147	TC2	CL	MORRISON KRISTEN
230052148	TC1	CL	MORRISON KRISTEN
230253271	SA12	C8	MOSLEH SAAJIDAH
230261496	TC14	SL	MUNDAY TREVOR
230247291	TC13	SL	MUNIZ RUBY V
230246098	SA15	EM	MUNOZ LISSETTE
230247796	TC10	SL	MUNOZ OCHOA JORGE L
230258077	SUBP	EM	MYERS ASHLEY
230200178	TC1	P5	NAVARRO CHRISTIAN
230257894	TC3S	CL	NEGRON WILLIAM
230273401	SUBP	EM	NELSON HAYLEY
230266061	TC2	CL	NESPER MAARI

230256045	SC1A	CL	NEWCOMB MATHEW J
230256041	TC3S	L2	NEWCOMB MATHEW J
230267203	TC10	SE	NUNEZ DALIA
230259134	TC3S	P5	NUNEZ DALIA
230251942	SUBP	EM	NUNEZ SEVERO
230249577	SUBP	EM	OLMEDO JASMINE
230267157	SC1A	P5	ONEAL RYAN L
230257422	TC14	SL	ORNELAS BERNADETTE A
230257086	TC3S	L2	OROSCO AMANDA
230263497	TC2	IN	OROZCO VANESSA L
230249857	TC4F	CL	ORTIZ MIRANDA R
230257948	TC10	SL	PADILLA LINO A
230267935	SUBP	EM	PADILLA-MALDONADO LIZBETH
230265358	SUBP	EM	PARIS CHRISTOPHER J
230268662	SUBP	EM	PASOS ALFRED J
230251156	TC2	P5	PATINO MICHELLE
230260249	SUBP	EM	PATLAN BRANDON M
230264104	SUBP	EM	PENA DENISE
230273316	SUBP	EM	PEREZ MARIA
230258314	SUBP	EM	PEREZ CORONA DAVID
230269061	SC8	P2	PLEIN ELEANOR
230179970	SUBP	EM	POWER GLENN
230257675	TC2	IN	PRIETO JUANA G
230269893	SUBP	EM	PUTTHONGVILAI AMIRA G
230259113	TC10	SL	QUEZADA JIMENA
230259473	SUBP	EM	QUIHUIZ DANIELLE J
230256577	TC10	ML	QUIJADA DEBORAH
230269038	TC10	ML	QUINNE BONNIE
230253547	SC3A	P5	RABORN COURTNEI
230261625	P12E	CD	RAMIREZ ALMA
230249976	SUBP	EM	RAMIREZ BRBER ISMAEL
230262048	TC3S	P5	RAMIREZ ERICA
230263713	SUBP	EM	RAMIREZ NANCY
230250091	SUBP	EM	RAMIREZ TERESA M
230270425	SUBP	EM	RAMIREZ SIERRA VANESSA
230268320	TC2	CL	RAMOS JANELL M
230264484	TC13	ML	REEVES ALEJANDRA
230204569	TC1	P5	RENDON GARCIA LESLIE
230249592	TC13	ML	REVELES MARLENA
230260398	TC2	P5	REVELES MARLENA
230247908	CTE	P3	REYES JENNIFER A
230257866	TC10	ML	RIBEIRO ERICA
230266414	P12E	CD	RICE MOHAN J
230267704	TC2	CL	RIGGINS TERENA L
230099864	SUBP	EM	RINCON JULIANNE
230259940	TC3S	CL	RIVERA CYNTHIA
230248754	TC1	CL	RIVERA JOSEPH A

230250082	SUBP	EM	RIVERA YASMINE
230179654	SUBP	EM	ROBB BETSY
230246887	TC10	SL	ROCHA DERICK
230257098	SUBP	EM	RODRIGUEZ ANTHONY
230272634	SUBP	EM	RODRIGUEZ ISAMAR
230258552	SUBP	EM	RODRIGUEZ KELLY
230248424	P12C	CD	RODRIGUEZ SIANNA H
230257796	SUBP	EM	RODRIGUEZ-ESPARZA PILAR
230248930	SUBP	EM	RODRIGUEZ-LUNA JACQUELYN
230247977	SUBP	EM	RODRIGUEZ-OCHOA RICARDO
230255866	TC1	CL	ROUNTREE RICKY L
230255729	TC1	CL	RUBLE NANCY M
230261245	SC1A	P5	RUNYON KRISTIN L
230254697	SC1A	CL	RUSH TAI'ONIE T
230254695	SUBP	EM	RUSH TAI'ONIE T
230254696	TC2	CL	RUSH TAI'ONIE T
W23001402	SC8	WV	SA MAKAYLA R
230261596	SC1A	P5	SAECHAO MOUEI
230266049	SUBP	EM	SALAS ADONIS
230256959	SUBP	EM	SALAZAR KAMERON
230255191	TC2	CL	SALAZAR MARIA
230257570	TC1	P5	SALAZAR MICHAEL J
230247162	SUBT	EM	SALINAS-VASQUEZ ADAM M
230257670	SUBP	EM	SAMUELS KITRINA C
230259824	TC10	SL	SANCHEZ CARLOS
230214410	TC2	CL	SANCHEZ KARINA
230257716	P12E	CD	SANCHEZ NADIA
230257723	P12F	CD	SANCHEZ NADIA
230246068	SUBP	EM	SANDOVAL JULIO
230247017	TC2	P5	SANDOVAL SAMANTHA N
230254687	SUBP	EM	SANTOS CIERA
230264510	TC13	SE	SAUCEDO JANET
230255250	TC3S	IN	SAYLOR CODY J
230262225	TC13	SE	SAYLOR CODY J
230186442	TC2	CL	SCHLEDER BRADLEY W
230186440	TC1	CL	SCHLEDER BRADLEY W
230252783	SA13	EM	SCHNEIDER LEE N
230254503	SA13	EM	SCHUGARDT JESSICA
230254500	TC2	P2	SCHUGARDT JESSICA
230258938	SUBP	EM	SENG PHILA
230259865	TC3S	CL	SERPA SABRINA T
230255858	SUBP	EM	SERRANO SHERI L
230256794	TC1	CL	SERRATO ELIZABETH
230256795	TC2	CL	SERRATO ELIZABETH
230263462	TC2	P5	SILVA JULIANA
230258117	SUBP	EM	SILVA-BUCIO ALONDRA
230249222	SC1A	CL	SILVEIRA FRANK L

230249220	TC2	CL	SILVEIRA FRANK L
230258214	SUBP	EM	SILVEIRA HEATHER
230265284	SUBP	EM	SIMOES CHRISTOPHER M
230254660	TC2	CL	SIMON JR. HENRY R
230272702	SUBP	EM	SINGH DALJEET
230255354	SUBP	EM	SMITH RHONDA
230258613	TC3S	CL	SNYDER HALEIGH D
230253170	SC1A	CL	SOARES JOY A
230252786	SA13	EM	SOBOTKA BONNIE A
230208849	SUBP	EM	SOLIAN SAVANNA
230255228	SUBP	EM	SPORTSMAN MICHAEL
230250064	TC1	CL	ST CLAIR JUSTIN
230247422	TC2	CL	STAUFFER DAVID J
230248944	TC13	SL	STEINERT DAISY
230269489	SUBP	EM	STEVENS ANDREW
230248354	TC1	CL	STEWART CALVIN-PAUL O
230265252	TC2	CL	STOEN DAWN M
230252801	SC1A	CL	STRINGHAM CHARLENE K
230252724	TC2	CL	STRINGHAM CHARLENE K
230247947	TC10	ML	STRONACH JACOB
230251506	P12C	CD	SUAREZ-PEREZ MONICA
230264736	TC2	CL	TARKINGTON MELISSA
230268650	SUBP	EM	TAYLOR DIANE
230246056	SUBP	EM	THOMAS CHRISTINA M
230248824	SUBP	EM	THOMPSON TERRY J
230247322	TC13	ML	THOMPSON TRISTIYANE A
230252057	SUBP	EM	TOBIN AMANDA
230269402	SUBP	EM	TOMI MAXWELL J
230267668	SUBP	EM	TOMS LORETTA
230253197	SUBP	EM	TORRES LOPEZ ESMERALDA
230254516	TLA1	AL	TOTTY JAYCEE D
230260111	TC13	SE	TRIMBLE JACOB
230247184	TC2	P2	TROUT-LANDER TIFFANY A
230179863	TC2	CL	TRUJILLO CYNTHIA
230262160	SUBP	EM	TRUONG DIEP
230262073	TC1	IN	TUCKER KYMBERLY
230251155	TC10	SL	VACCARO BENJAMIN S
230263499	SUBP	EM	VACCARO KIMBERLY D
230268795	TC2	P5	VALENCIA JOSHUA
230256760	SUBP	EM	VARGAS EVELYN
230251271	SUBP	EM	VARGAS KARINA
230246544	SUBP	EM	VARGAS ROLANDO
230273098	SUBP	EM	VARGAS YVETTE
230238734	TC2	CL	VASQUEZ JENNIFER
230262716	SUBT	EM	VASQUEZ KIMBERLI
230269454	SUBP	EM	VASQUEZ STEPHANIE
230253709	TC1	IN	VASQUEZ-SALINAS GABRIEL G

230198108	TC2	CL	VEEH NATALIE
230256003	P12B	CD	VELA CATREASE M
230268647	SUBP	EM	VELASCO JUAN J
230245998	SUBP	EM	VELASQUEZ FRANCHESCA M
230246241	SUBP	EM	VELAZQUEZ ALYSSA
230197143	SC5	IN	VELOZ EMILY
230173108	SUBP	EM	VERA MARIA
230262482	TPSL	TL	VERAS JENNIFER
230259809	TC10	SL	VILLANUEVA GABRIELA
230246984	SUBP	EM	VILLANUEVA MARISOL
230259847	SUBP	EM	VILLARREAL GUSTAVO
230252235	SC1A	CL	VILLARREAL HERMAN
230252230	TC2	CL	VILLARREAL HERMAN
230257553	TC13	ML	VILLASENOR JACKQUILINE A
230247056	SUBP	EM	VINCENT CALLIE R
230257868	TC10	SL	WALKER CHRISTOPHER
230252530	TC3S	P5	WARD JENNIFER M
230245783	TC10	SL	WATSON COLTON M
230208876	TC2	CL	WATSON COURTNEY
230094325	SC1A	P5	WHITE BLAKE
230179095	SC5	IN	WHITTLE LANETTA
230262657	TLA1	AL	WILLEY STEPHEN
230259513	TC1	CL	WILLIAMS-HOPPER SHAY A
230259514	TC3A	CL	WILLIAMS-HOPPER SHAY A
230236243	TC2	CL	WINTZ JANET
230250237	SUBT	EM	WOLFE CHELSEA
230253128	SUBP	EM	WOLFE DUSTY L
230260698	TC10	SL	WOMACK KYLE
230249010	TC10	ML	WYNN CHASSITY L
230229065	TC3S	P5	XIONG MELISSA
230269455	SC5	IN	YADO VICTORIA
230261355	TC3S	L2	YAGER KATHLEEN R
230173392	TC2	CL	YBARRA- BAKER STELLA
230259164	SUBP	EM	YENIGUES EMILY A
230246849	SUBP	EM	YETTER ECHO
230273364	SUBP	EM	YOSHIDA NATALIE
230243239	TC3S	P5	YOUNG LAWRENCE
230254178	TC13	SL	ZAMORA APRIL M
230258357	TC2	CL	ZAVALA NORCELY
230247913	TC10	ML	ZEPEDA DENISE
230268574	TC2	CL	ZERMENO ANJELICA L

APPROVAL OF TEMPORARY COUNTY CERTIFICATES

8-Nov-23

BARBOZA IBARRA DAISY	STSP: MULTIPLE SUBJ	ALLENSWORTH
CALDERON DOMONIC	STSP: MULTIPLE SUBJ	ALLENSWORTH
POSTELL DOMINIQUE	ADDED SPEC AREA: M/M SN BRIDGE	ALTA VISTA
LOUVIERE LORI	SELAP: MN ED SPEC	BURTON
DIAZ MONICA	BIL WVR: SPANISH	CUTLER-OROSI
GARCIA KESHIA	STSP: BIO SCI	CUTLER-OROSI
ORTEGA SEGOVIANO MELINA	ADDED SPEC AREA: M/M SN BRIDGE	CUTLER-OROSI
SOTO ELIANA	INT: ART	CUTLER-OROSI
VALENCIA JOSHUA	PIP: MATH	CUTLER-OROSI
COLLET PRESTON	INT: ENGLISH	DINUBA
JARQUIN-GARCIA GERARDO	STSP: MATH	DINUBA
KEKAUALUA AUTUMN	EMERG CLAD	DINUBA
PIZANO CIRENIO	TPSL: BIO SCI	DINUBA
SOLIS SAN JUANA	STSP: MULTIPLE SUBJ	DUCOR
RAMOS ALMA	CD ASSOC TEACHER PERMIT - EXT	EARLIMART
BELL ALEXIS	DIST INTERN: MULTIPLE SUBJ	EXETER
GARCIA MICHELLE	CD ASSISTANT PERMIT	EXETER
GARCIA ELIAS	INT: MULTIPLE SUBJ	FARMERSVILLE
GARCIA JENNIFER	CLEAR MULTIPLE SUBJ - RENEWAL	FARMERSVILLE
LOPEZ DESIREE	TPSL: MULTIPLE SUBJ	FARMERSVILLE
MAGALLANES VERONICA	TPSL: MULTIPLE SUBJ	FARMERSVILLE
MORENO PEREZ CRYSTAL	STSP: ENGLISH	FARMERSVILLE
MENDEZ JULIA	STSP: MULTIPLE SUBJ	LIBERTY
PENA KAYLA	STSP: MULTIPLE SUBJ	LIBERTY
SOUSA SAVANNAH	TPSL: MULTIPLE SUBJ	LINDSAY
VELASQUEZ LANICIA	CLEAR ECSE ED SPEC - RENEWAL	LINDSAY
CRISTOBAL MOSERA	PIP: MULTIPLE SUBJ	MONSON-SULTANA
LANCASTER STEVEN	GELAP: FL GEN SCI	OAK VALLEY
WILLEY STEPHEN	GELAP: MATH	OAK VALLEY
RUBLE NANCY	CLEAR ADMIN SVCS - RENEWAL	PIXLEY
VALDEZ CAMILLE	INT: MULTIPLE SUBJ - EXT	PLEASANT VIEW
AGUSTIN KIMBERLY	INT: ENGLISH	PORTERVILLE
ALCANTAR REJINA	PRELIM ADMIN SVCS	PORTERVILLE
BOWLES MORGAN	STSP: MULTIPLE SUBJ	PORTERVILLE
CEBALLOS LEMUS YASMIN	STSP: MULTIPLE SUBJ	PORTERVILLE
CHAPMAN KRISTIN	STSP: ENGLISH	PORTERVILLE
DABNEY ALICIA	STSP: PE	PORTERVILLE
ERIVES BRIANA	STSP: MULTIPLE SUBJ	PORTERVILLE
HERNANDEZ GABRIEL	INT: MULTIPLE SUBJ	PORTERVILLE

MENDOZA JOSE	PRELIM CTE: AMAE AND FID	PORTERVILLE
PARK AILEEN	PIP: ECSE & MN ED SPEC	PORTERVILLE
PATTERSON TERRA	CCSD WVR - RENEWAL	PORTERVILLE
PAYPA WENDELL	PIP: CHEMISTRY	PORTERVILLE
RECEDEZ CARA	CLEAR M/M ED SPEC - RENEWAL	PORTERVILLE
TEJEDA LINDA	STSP: MUSIC	PORTERVILLE
WARREN DESTINEY	CLEAR CLAD	PORTERVILLE
PAGALAN RICHARD	STSP: MUSIC	RICHGROVE
LINDSTRAND DEVRI	CLEAR CLAD	SUNDALE
SOTO VICENTE	STSP: MULTIPLE SUBJ	SUNNYSIDE
MORRIS-SHAWN KOURTNEE	PRELIM ADMIN SVCS - EXT	TCOE
NASELLO ANGELA	STSP: MN ED SPEC	TCOE
SAUCEDO JANET	STSP: EN ED SPEC	TCOE
SEVIER ELENA	ADDED SPEC AREA: M/M SN BRIDGE	TCOE
TOTTY JAYCEE	GELAP: PE	TCOE
WALLIS MALLORY	PRELIM SCHOOL NURSE	TCOE
WOODWARD PEYTON	STSP: EN ED SPEC	TCOE
COOKSON TAYLOR	ETK PERMIT	TULARE CITY
TURNER VERONICA	STSP: MULTIPLE SUBJ	TULARE CITY
VALDIVIA FATIMA	STSP: MULTIPLE SUBJ	TULARE CITY
MARTINEZ ANDRE	PRELIM CTE: HTR	TULARE HIGH
ALAMSI DONIA	PROSPECTIVE SUB PERMIT	VARIOUS
CASTILLO ALYSSA	PROSPECTIVE SUB PERMIT	VARIOUS
CERVANTES GERARDO	PROSPECTIVE SUB PERMIT	VARIOUS
DOUGHERTY MORGAN	PROSPECTIVE SUB PERMIT	VARIOUS
GARCIA MARLENE	PROSPECTIVE SUB PERMIT	VARIOUS
GONZALEZ GALARZA ESTEFANY	PROSPECTIVE SUB PERMIT	VARIOUS
HERRERA-PRIETO CAROLINA	EMERG 30-DAY SUB PERMIT	VARIOUS
IVEY JASMINE	PROSPECTIVE SUB PERMIT	VARIOUS
KNUTSON JESSICA	PROSPECTIVE SUB PERMIT	VARIOUS
MCCANDREWS SARA	PROSPECTIVE SUB PERMIT	VARIOUS
MCCONVILLE SHANNON	EMERG 30 DAY SUB PERMIT	VARIOUS
MEZA RODRIGO	PROSPECTIVE SUB PERMIT	VARIOUS
MOISA ELAINE	PROSPECTIVE SUB PERMIT	VARIOUS
MONTIEL GIANCARLO	PROSPECTIVE SUB PERMIT	VARIOUS
NUNEZ MAKAYLA	PROSPECTIVE SUB PERMIT	VARIOUS
PLASENCIA ANAYA YAZMIN	PROSPECTIVE SUB PERMIT	VARIOUS
RAMIREZ ZUNIGA LAURA	PROSPECTIVE SUB PERMIT	VARIOUS
RIVERA CARLOS	PROSPECTIVE SUB PERMIT	VARIOUS
RODRIGUEZ CHELSIE	PROSPECTIVE SUB PERMIT	VARIOUS
RUBALCABA DESTINY	PROSPECTIVE SUB PERMIT	VARIOUS
SMITH KAYLENE	PROSPECTIVE SUB PERMIT	VARIOUS
TOMLINSON MYRANDA	PROSPECTIVE SUB PERMIT	VARIOUS
TORRES EFRAIN	PROSPECTIVE SUB PERMIT	VARIOUS
ZAMARIPA-CONTRERAS NAYELI	PROSPECTIVE SUB PERMIT	VARIOUS
ZAVALA CRISTOFF	PROSPECTIVE SUB PERMIT	VARIOUS

ZAVALA MIRIAM	PROSPECTIVE SUB PERMIT	VARIOUS
BATES MEGHAN	INT: ENGLISH	VISALIA
BIELLO RIVERA DOMINIQUE	PRELIM ADMIN SVCS	VISALIA
CRANSTON SULEMA	INT: MULTIPLE SUBJ - EXT	VISALIA
DILLON BENJAMIN	STSP: PE	VISALIA
DOMINGUEZ FRANCES	TPSL: MULTIPLE SUBJ - RENEWAL	VISALIA
DUARTE MELISA	CLEAR MULTIPLE SUBJ -RENEWAL	VISALIA
FINSTER BRIANNE	SLP WVR - RENEWAL	VISALIA
FOX THOMAS	GELAP: INDUSTRIAL & TECH. ED	VISALIA
HANVEY GREG	CLEAR CLAD	VISALIA
HILL DANIEL	DIST INTERN: FL GEN SCI	VISALIA
KULWITZKY JORDAN	TPSL: MULTIPLE SUBJ	VISALIA
LAMAS AMANDA	EMERG CLAD	VISALIA
MALDONADO MARISOL	STSP: MUSIC	VISALIA
PRUITT KELSI	CLEAR SLP	VISALIA
REYES JENNIFER	CCSD WVR	VISALIA
SANCHEZ LAURA	INT: MN ED SPEC	VISALIA
SANTANA ANGELA	PIP: ENGLISH	VISALIA
SAYLOR CODY	STSP: MN ED SPEC	VISALIA
TUCKER KYMBERLY	EMERG 30 DAY SUB PERMIT	VISALIA
VARTANIAN DUSTIN	ADDED CONTENT: PE	VISALIA
LEONARDO ROBYN	PRELIM SCHOOL NURSE - EXT	WOODLAKE
PRINS MELISA	DIST INTERN: FL GEN SCI - REST CHNG	WOODLAKE
ROSALES JUAN	STSP: MN ED SPEC	WOODLAKE

**APPROVAL OF EMERGENCY PERMITS
FOR FULL-TIME EMPLOYMENT**

November 8, 2023

Emergency Permits: Online Recommendations

EMERG BIL AUTH: SPANISH	PORTERVILLE	BOLANOS-GUTIERREZ NANCY
EMERG CLAD	DINUBA	KEKAUALUA AUTUMN
PIP: CHEMISTRY	PORTERVILLE	PAYPA WENDELL
PIP: ECSE & MN ED SPEC	PORTERVILLE	PARK AILEEN
PIP: ENGLISH	TULARE CITY	MONREAL TREVOR
PIP: MATH	CUTLER-OROSI	VALENCIA JOSHUA
PIP: MN ED SPEC	TULARE CITY	CARLSEN JEANETTE
PIP: MULTIPLE SUBJ	MONSON-SULTANA	CRISTOBAL MOSERA
STSP: BIO SCI	CUTLER-OROSI	GARCIA KESHIA
STSP: EN ED SPEC	TCOE	SAUCEDO JANET
STSP: EN ED SPEC	TCOE	WOODWARD PEYTON
STSP: ENGLISH	FARMERSVILLE	MORENO PEREZ CRYSTAL
STSP: ENGLISH	PORTERVILLE	CHAPMAN KRISTIN
STSP: MATH	DINUBA	JARQUIN-GARCIA GERARDO
STSP: MN ED SPEC	TCOE	NASELLO ANGELA
STSP: MN ED SPEC	WOODLAKE	ROSALES JUAN
STSP: MULTIPLE SUBJ	ALPAUGH	CARDENAS RETANO JOSE
STSP: MULTIPLE SUBJ	LIBERTY	MENDEZ JULIA
STSP: MULTIPLE SUBJ	PORTERVILLE	BOWLES MORGAN
STSP: MULTIPLE SUBJ	PORTERVILLE	CEBALLOS LEMUS YASMIN
STSP: MULTIPLE SUBJ	PORTERVILLE	ERIVES BRIANA
STSP: MULTIPLE SUBJ	TULARE CITY	MARTIN DANIELA
STSP: MULTIPLE SUBJ	TULARE CITY	TURNER VERONICA
STSP: MULTIPLE SUBJ	TULARE CITY	VALDIVIA FATIMA
STSP: MUSIC	VISALIA	MALDONADO MARISOL
STSP: PE	PORTERVILLE	DABNEY ALICIA

**TULARE COUNTY OFFICE OF EDUCATION
BOARD ENCLOSURE FORM**

SUBMITTED BY:

Tammy Bradford, Assistant Superintendent
Special Services Division

SUBJECT:

Acceptance of donation from Lowe's

DESCRIPTION/SUMMARY:

Lowe's donated 30 pumpkins to Tulare County Office of Education, Special Services Division, LB Hill Learning Center. The pumpkins were provided to the students at the traditional LB Hill pumpkin patch.

FINANCING:

\$240.00

RECOMMENDATION:

Acceptance of donation.

**TULARE COUNTY OFFICE OF EDUCATION
BOARD ENCLOSURE FORM**

SUBMITTED BY:

Tammy Bradford, Assistant Superintendent
Special Services Division

SUBJECT:

Acceptance of donation from Save Mart

DESCRIPTION/SUMMARY:

Save Mart donated 30 pumpkins to Tulare County Office of Education, Special Services Division, LB Hill Learning Center. The pumpkins were provided to the students at the traditional LB Hill pumpkin patch.

FINANCING:

\$150.00

RECOMMENDATION:

Acceptance of donation.

**TULARE COUNTY OFFICE OF EDUCATION
BOARD ENCLOSURE FORM**

SUBMITTED BY:

Dedi Somavia, Assistant Superintendent
Human Resources

SUBJECT:

Second Reading of Board/Superintendent Policy 1312.3 - Uniform Complaint Procedure

DESCRIPTION/SUMMARY:

BP/SP 1312.3 - Uniform Complaint Procedure

This is a mandated policy that has been updated and revised according to law. The California Department of Education posts updates to this policy annually.

FINANCING:

N/A

RECOMMENDATION:

Adopt policy

TULARE COUNTY OFFICE OF EDUCATION

Board/Superintendent Policy

Community Relations

BP/SP 1312.3

Uniform Complaint Procedures (UCP)

Uniform Complaint Procedures (UCP) Policies and Procedures

Tulare County Office of Education (TCOE)
6200 South Mooney Boulevard
Visalia, California 93277
(559) 733-6300
www.tcoe.org

Adopted by our Governing Board (here and after “the board”) on November 8, 2023.

Uniform Complaint Procedures (UCP)

This document contains rules and instructions about the filing, investigation and resolution of a Uniform Complaint Procedures (UCP) complaint regarding an alleged violation by the Tulare County Office of Education (TCOE) of federal or state laws or regulations governing educational programs.

This document presents information about how we process UCP complaints concerning particular programs or activities that are subject to the UCP.

A UCP complaint is a written and signed statement alleging a violation of federal or state laws or regulations, which may include an allegation of unlawful discrimination, harassment, intimidation or bullying. A signature may be handwritten, typed (including in an email) or electronically generated. Some complaints may be filed anonymously. A UCP complaint filed on behalf of an individual student may only be filed by that student or that student’s duly authorized representative.

A complainant is any individual, including a person’s duly authorized representative or an interested third party, public agency, or organization who files a written complaint alleging violation of federal or state laws or regulations, including allegations of unlawful discrimination, harassment, intimidation or bullying in programs and activities funded directly by the state or receiving any financial assistance from the state.

If the complainant is unable to put the complaint in writing, due to a disability or illiteracy, we shall assist the complainant in the filing of the complaint.

The Tulare County Office of Education (TCOE) developed the Uniform Complaint Procedures (UCP) process with policies and procedures adopted by the governing board or the authorized designee.

According to state and federal codes and regulations, the programs and activities subject to the UCP are:

- Accommodations for Pregnant and Parenting Pupils
- Adult Education
- After School Education and Safety
- Agricultural Career Technical Education
- Career technical and technical education and career technical and technical training programs
- Child care and development programs
- Compensatory Education
- Consolidated categorical aid programs
- Course Periods without Educational Content
- Discrimination, harassment, intimidation, or bullying against any protected group as identified under Education Code (EC) sections 200 and 220 and Government Code Section 11135, including any actual or perceived characteristic as set forth in Penal Code Section 422.55, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by an educational institution, as defined in EC Section 210.3, that is funded directly by, or that receives or benefits from, any state financial assistance.
- Educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families, pupils formerly in Juvenile Court now enrolled in a school district, pupils who are migratory, and pupils participating in a newcomer program.
- Every Student Succeeds Act
- Local control and accountability plans (LCAP)
- Migrant Education
- Physical Education Instruction Minutes
- Pupil Fees
- Reasonable Accommodations to a Lactating Pupil
- Regional Occupational Centers and Programs
- School Plans for Student Achievement
- Schoolsite Councils
- State Preschool
- State Preschool Health and Safety Issues in LEAs Exempt from Licensing
- And any other state or federal educational program the State Superintendent of Public Instruction (SSPI) or designee deems appropriate.

The following complaints shall be referred to the specified agencies for appropriate resolution and are not subject to our UCP complaint procedures set forth in this document:

- (a) Allegations of child abuse shall be referred to the applicable County Department of Social Services (DSS), Protective Services Division or appropriate law enforcement agency.
- (b) Health and safety complaints regarding licensed facilities operating a Child Development Program shall be referred to DSS.
- (c) Employment discrimination complaints shall be sent to the State Department of Fair Employment and Housing (DFEH). The complainant shall be notified in writing in a timely manner of any DFEH transferal.

The Responsibilities of the Tulare County Office of Education (TCOE)

We shall have the primary responsibility to ensure compliance with applicable state and federal laws and regulations. We shall investigate and seek to resolve, in accordance with our approved UCP process, complaints alleging failure to comply with applicable state and federal laws and regulations including, but not limited to, allegations of discrimination, harassment, intimidation, or bullying or noncompliance with laws relating to all programs and activities we implement that are subject to the UCP.

The UCP Annual Notice

We disseminate on an annual basis the UCP Annual Notice which is a written notice of our approved UCP complaint procedures to all of our students, employees, parents or guardians of its students, school and district advisory committee members, appropriate private school officials or representatives, and other interested parties.

This notice may be made available on our website and shall include the following:

- information regarding allegations about discrimination, harassment, intimidation, or bullying;
- the list of all federal and state programs within the scope of the UCP;
- the title of the position whose occupant is responsible for processing complaints, and the identity(ies) of the person(s) currently occupying that position, if known;
- a statement that the occupant responsible for processing complaints is knowledgeable about the laws and programs that they are assigned to investigate;
- a statement that in order to identify appropriate subjects of state preschool health and safety issues pursuant to Section 1596.7925 of the Health and Safety Code (HSC) a notice, separate from the UCP Annual Notice, shall be posted in each California state preschool program classroom in each school in the local educational agency notifying parents, guardians, pupils, and teachers of (1) the health and safety requirements under Title 5 of the California Code of Regulations (5 CCR) apply to California state preschool programs pursuant to HSC Section 1596.7925, and (2) the location at which to obtain a form to file a complaint.

Filing UCP Complaints

All UCP complaints shall be filed no later than one year from the date the alleged violation occurred.

Complaints within the scope of the UCP are to be filed with the person responsible for processing complaints:

Title: Assistant Superintendent
Unit or office: Human Resources
Address: 6200 S. Mooney Blvd, Visalia CA 93277
Mailing Address: P.O. Box 5091, Visalia CA 93278-5091
Phone: (559) 733-6306
Electronic mail address: dedi.somavia@tcoe.org

A pupil fee includes a purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

A pupil fees complaint may be filed with the principal of a school or with our superintendent or their designee. A pupil fees complaint may be filed anonymously, that is, without an identifying signature, if

the complaint provides evidence or information leading to evidence to support an allegation of noncompliance.

For complaints relating to Local Control and Accountability Plans (LCAP), the date of the alleged violation is the date when the reviewing authority approves the LCAP or annual update that we adopted. An LCAP complaint may be filed anonymously, that is, without an identifying signature, if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance.

We advise complainants of the right to pursue civil law remedies that may be available under state or federal discrimination, harassment, intimidation or bullying laws, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may also be available to complainants.

Investigating UCP Complaints

The UCP complaint investigation is our administrative process for the purpose of gathering data regarding the complaint. We provide an opportunity for complainants and/or representatives to present evidence or information.

Refusal by the complainant to provide the investigator with documents or other evidence related to the allegations in the complaint, or to otherwise fail or refuse to cooperate in the investigation or engage in any other obstruction of the investigation, may result in the dismissal of the complaint because of a lack of evidence to support the allegations.

Refusal by the Tulare County Office of Education (TCOE) to provide the investigator with access to records and/or other information related to the allegation in the complaint, or to otherwise fail or refuse to cooperate in the investigation or engage in any other obstruction of the investigation, may result in a finding based on evidence collected that a violation has occurred and may result in the imposition of a remedy in favor of the complainant.

We ensure that complainants are protected from retaliation.

We investigate all allegations of unlawful discrimination, harassment, intimidation or bullying against any protected group. Unlawful discrimination, harassment, intimidation or bullying complaints shall be filed no later than six months from the date the alleged discrimination, harassment, intimidation or bullying occurred, or six months from the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation or bullying.

UCP Complaint Resolution

We will thoroughly investigate the UCP complaint and issue a written Investigation Report to the complainant within 60 calendar days from the date of the receipt of the complaint, unless the complainant agrees in writing to an extension of time.

This Investigation Report will contain the following elements:

- the findings of fact based on the evidence gathered;
- a conclusion that provides a clear determination for each allegation as to whether we are in compliance with the relevant law;
- corrective actions if we find merit in a complaint:

- for complaints regarding Pupil Fees; LCAP; Physical Education Instructional Minutes, or Course Periods without Educational Content, the remedy shall go to all affected pupils, parents, and guardians,
- for all other complaints within the scope of the Uniform Complaint Procedures the remedy shall go to the affected pupil,
- With respect to a Pupil Fees complaint, corrective actions shall include reasonable efforts to ensure full reimbursement to all pupils, parents and guardians who paid a pupil fee within one year prior to the filing of the complaint;
- a notice of the complainant's right to appeal our Investigation Report to the Department of Education (CDE); and
- the procedures to be followed for initiating an appeal to the CDE.

UCP Complaint Appeal Process

An appeal is a written and signed request by the complainant to the CDE seeking review of an LEA Investigation Report that was issued in response to a properly-filed complaint. A signature may be handwritten, typed (including in an email) or electronically-generated.

The complainant may appeal our Investigation Report of a UCP complaint to the CDE by filing a written appeal within 30 calendar days of the date. In order to request an appeal, the complainant must specify and explain the basis for the appeal, including at least one of the following:

- The Tulare County Office of Education (TCOE) failed to follow its complaint procedures, and/or
- the Investigation Report lacks material findings of fact necessary to reach a conclusion of law, and/or
- the material findings of fact in the Investigation Report are not supported by substantial evidence, and/or
- the legal conclusion in the Investigation Report is inconsistent with the law, and/or
- in a case in which we were found in noncompliance, the corrective actions fail to provide a proper remedy.

The appeal shall be sent with: (1) a copy of the locally filed complaint; and (2) a copy of the LEA Investigation Report.

All complaints and responses are public records.

UCP Requirements Regarding State Preschool Health and Safety Issues Pursuant to HSC Section 1596.7925:

When Filing a UCP Complaint Regarding State Preschool Health and Safety Issues

To file a UCP complaint regarding a state preschool health and safety issue pursuant to HSC Section 1596.7925 the complainant must file with the preschool program administrator or their designee in the Tulare County Office of Education (TCOE).

A state preschool health and safety issues complaint about problems beyond the authority of the preschool program administrator shall be forwarded in a timely manner, but not to exceed 10 working days to our official for resolution.

A state preschool health and safety issues complaint may be filed anonymously. A complainant who identifies themselves is entitled to a response if they indicate that a response is requested. A complaint

form shall include a space to mark to indicate whether a response is requested. If EC section 48985 is otherwise applicable, the response, if requested, and our Investigation Report shall be written in English and the primary language in which the complaint was filed.

A complaint form for a state preschool health and safety issue shall specify the location for filing a complaint. A complainant may add as much text to explain the complaint as they wish.

When investigating a UCP state preschool health and safety issue the preschool program administrator or the designee of our superintendent shall make all reasonable efforts to investigate any problem within his or her authority, and investigations shall begin within 10 calendar days of the receipt of the complaint. A valid complaint shall be remedied within a reasonable time period, but not to exceed 30 working days from the date the complaint was received. The resolution of the complaint shall be reported to the complainant within 45 working days of the initial filing. If the preschool program administrator makes this report, he or she shall also report the same information in the same timeframe to the designee of our superintendent.

Filing an Appeal Regarding UCP State Preschool Health and Safety Issues

A complainant not satisfied with the resolution of the preschool program administrator or the designee of our superintendent has the right to describe the complaint at a regularly scheduled hearing of our board. A complainant will not be precluded from filing an appeal to the State Superintendent of Public Instruction (SSPI) if the complainant does not file a local appeal.

A complainant who is not satisfied with the resolution proffered by the preschool program administrator or the designee of our superintendent has the right to file an appeal to the SSPI within 30 calendar days of the date of the Investigation Report.

The complainant shall comply with the same appeal requirements of 5 CCR section 4632 as in the section above 'UCP Complaint Appeal Process.'

The complainant shall include a copy of the Investigation Report and specify and explain the basis for the appeal, including at least one of the following:

- the preschool program administrator or the designee of our superintendent failed to follow its complaint procedures, and/or
- the Investigation Report lacks material findings of fact necessary to reach a conclusion of law, and/or
- material findings of fact in the Investigation Report are not supported by substantial evidence, and/or
- the legal conclusion in the Investigation Report is inconsistent with the law, and/or
- If the preschool program is found noncompliant, the corrective actions fail to provide a proper remedy.

The SSPI or his or her designee shall comply with the requirements of 5 CCR Section 4633 and shall provide a written Investigation Report for our agency to the State Board of Education describing the basis for the complaint, our response to the state preschool health and safety issues pursuant to HSC Section 1596.7925 complaint and its remedy or proposed remedy and, as appropriate, a proposed remedy for the issue described in the complaint, if different from our agency's remedy.

We shall report summarized data on the nature and resolution of all UCP state preschool health and safety issues complaints on a quarterly basis to the county superintendent of schools and our board. The

summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of our board. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints.

Legal References:

20 United States Code [20 U.S.C.] Section 6301 et seq.

34 Code of Federal Regulations [34 CFR] Sections 106.8, 34 CFR 299.10-13

California Education Codes [EC] Sections 200, 201, 210.1, 210.3, 220, 221.1, 222, 234.1, 260, 3031, 8200-8498, 8235.5, 8235-8239.1, 8261, 8482-8484.65, 8500-8538, 17002(d), 17592.72, 33126(b)(5)(A), 33126(b)(5)(B), 33315, 35161, 35186, 46015, 48645.7, 48853, 48853.5, 48987, 49010-49013, 49069.5, 49531, 49556, 51210, 51222, 51223, 51225.1-3, 51228.1-51228.3, 52059, 52075, 52300-52462, 52334.7, 52355, 52451, 52460-52462, 52500-52617, 54440-54445, 54445, 56100(a), 56100(j), 60010, 64001, 65000.

California Government Code [GC] Sections 11135, 11136

California Penal Code [PC] Section 422.55

California Code of Regulations Title 5 (5 CCR) Sections 4600-4640, 4690-4694

Policy adopted: 9/16/92

Tulare County Board of Education
Visalia, California

Revised: 1/14/03, 12/8/04, 2/14/07, 7/9/14, 3/11/15, 5/12/2021, 10/13/2021, 11/09/2022, 11/8/2023

TULARE COUNTY OFFICE OF EDUCATION

Board/Superintendent Policy

Community Relations

BP/SP 1312.3

Uniform Complaint Procedures (UCP)

Uniform Complaint Procedures (UCP) Policies and Procedures

Tulare County Office of Education (TCOE)
6200 South Mooney Boulevard
Visalia, California 93277
(559) 733-6300
www.tcoe.org

Adopted by our Governing Board (here and after “the board”) on November 8, 2023.

Uniform Complaint Procedures (UCP)

This document contains rules and instructions about the filing, investigation and resolution of a Uniform Complaint Procedures (UCP) complaint regarding an alleged violation by the Tulare County Office of Education (TCOE) of federal or state laws or regulations governing educational programs.

This document presents information about how we process UCP complaints concerning particular programs or activities that are subject to the UCP.

A UCP complaint is a written and signed statement alleging a violation of federal or state laws or regulations, which may include an allegation of unlawful discrimination, harassment, intimidation or bullying. A signature may be handwritten, typed (including in an email) or electronically generated. Some complaints may be filed anonymously. A UCP complaint filed on behalf of an individual student may only be filed by that student or that student’s duly authorized representative.

A complainant is any individual, including a person’s duly authorized representative or an interested third party, public agency, or organization who files a written complaint alleging violation of federal or state laws or regulations, including allegations of unlawful discrimination, harassment, intimidation or bullying in programs and activities funded directly by the state or receiving any financial assistance from the state.

If the complainant is unable to put the complaint in writing, due to a disability or illiteracy, we shall assist the complainant in the filing of the complaint.

The Tulare County Office of Education (TCOE) developed the Uniform Complaint Procedures (UCP) process with policies and procedures adopted by the governing board or the authorized designee.

According to state and federal codes and regulations, the programs and activities subject to the UCP are:

- Accommodations for Pregnant and Parenting Pupils
- Adult Education
- After School Education and Safety
- Agricultural Career Technical Education
- Career technical and technical education and career technical and technical training programs
- Child care and development programs
- Compensatory Education
- Consolidated categorical aid programs
- Course Periods without Educational Content
- Discrimination, harassment, intimidation, or bullying against any protected group as identified under Education Code (EC) sections 200 and 220 and Government Code Section 11135, including any actual or perceived characteristic as set forth in Penal Code Section 422.55, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by an educational institution, as defined in EC Section 210.3, that is funded directly by, or that receives or benefits from, any state financial assistance.
- Educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families, pupils formerly in Juvenile Court now enrolled in a school district, pupils who are migratory, and pupils participating in a newcomer program.
- Every Student Succeeds Act
- Local control and accountability plans (LCAP)
- Migrant Education
- Physical Education Instruction Minutes
- Pupil Fees
- Reasonable Accommodations to a Lactating Pupil
- Regional Occupational Centers and Programs
- School Plans for Student Achievement
- Schoolsite Councils
- State Preschool
- State Preschool Health and Safety Issues in LEAs Exempt from Licensing
- And any other state or federal educational program the State Superintendent of Public Instruction (SSPI) or designee deems appropriate.

The following complaints shall be referred to the specified agencies for appropriate resolution and are not subject to our UCP complaint procedures set forth in this document:

- (a) Allegations of child abuse shall be referred to the applicable County Department of Social Services (DSS), Protective Services Division or appropriate law enforcement agency.
- (b) Health and safety complaints regarding licensed facilities operating a Child Development Program shall be referred to DSS.
- (c) Employment discrimination complaints shall be sent to the State Department of Fair Employment and Housing (DFEH). The complainant shall be notified in writing in a timely manner of any DFEH transferal.

The Responsibilities of the Tulare County Office of Education (TCOE)

We shall have the primary responsibility to ensure compliance with applicable state and federal laws and regulations. We shall investigate and seek to resolve, in accordance with our approved UCP process, complaints alleging failure to comply with applicable state and federal laws and regulations including, but not limited to, allegations of discrimination, harassment, intimidation, or bullying or noncompliance with laws relating to all programs and activities we implement that are subject to the UCP.

The UCP Annual Notice

We disseminate on an annual basis the UCP Annual Notice which is a written notice of our approved UCP complaint procedures to all of our students, employees, parents or guardians of its students, school and district advisory committee members, appropriate private school officials or representatives, and other interested parties.

This notice may be made available on our website and shall include the following:

- information regarding allegations about discrimination, harassment, intimidation, or bullying;
- the list of all federal and state programs within the scope of the UCP;
- the title of the position whose occupant is responsible for processing complaints, and the identity(ies) of the person(s) currently occupying that position, if known;
- a statement that the occupant responsible for processing complaints is knowledgeable about the laws and programs that they are assigned to investigate;
- a statement that in order to identify appropriate subjects of state preschool health and safety issues pursuant to Section 1596.7925 of the Health and Safety Code (HSC) a notice, separate from the UCP Annual Notice, shall be posted in each California state preschool program classroom in each school in the local educational agency notifying parents, guardians, pupils, and teachers of (1) the health and safety requirements under Title 5 of the California Code of Regulations (5 CCR) apply to California state preschool programs pursuant to HSC Section 1596.7925, and (2) the location at which to obtain a form to file a complaint.

Filing UCP Complaints

All UCP complaints shall be filed no later than one year from the date the alleged violation occurred.

Complaints within the scope of the UCP are to be filed with the person responsible for processing complaints:

Title: Assistant Superintendent
Unit or office: Human Resources
Address: 6200 S. Mooney Blvd, Visalia CA 93277
Mailing Address: P.O. Box 5091, Visalia CA 93278-5091
Phone: (559) 733-6306
Electronic mail address: dedi.somavia@tcoe.org

A pupil fee includes a purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

A pupil fees complaint may be filed with the principal of a school or with our superintendent or their designee. A pupil fees complaint may be filed anonymously, that is, without an identifying signature, if

the complaint provides evidence or information leading to evidence to support an allegation of noncompliance.

For complaints relating to Local Control and Accountability Plans (LCAP), the date of the alleged violation is the date when the reviewing authority approves the LCAP or annual update that we adopted. An LCAP complaint may be filed anonymously, that is, without an identifying signature, if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance.

We advise complainants of the right to pursue civil law remedies that may be available under state or federal discrimination, harassment, intimidation or bullying laws, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may also be available to complainants.

Investigating UCP Complaints

The UCP complaint investigation is our administrative process for the purpose of gathering data regarding the complaint. We provide an opportunity for complainants and/or representatives to present evidence or information.

Refusal by the complainant to provide the investigator with documents or other evidence related to the allegations in the complaint, or to otherwise fail or refuse to cooperate in the investigation or engage in any other obstruction of the investigation, may result in the dismissal of the complaint because of a lack of evidence to support the allegations.

Refusal by the Tulare County Office of Education (TCOE) to provide the investigator with access to records and/or other information related to the allegation in the complaint, or to otherwise fail or refuse to cooperate in the investigation or engage in any other obstruction of the investigation, may result in a finding based on evidence collected that a violation has occurred and may result in the imposition of a remedy in favor of the complainant.

We ensure that complainants are protected from retaliation.

We investigate all allegations of unlawful discrimination, harassment, intimidation or bullying against any protected group. Unlawful discrimination, harassment, intimidation or bullying complaints shall be filed no later than six months from the date the alleged discrimination, harassment, intimidation or bullying occurred, or six months from the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation or bullying.

UCP Complaint Resolution

We will thoroughly investigate the UCP complaint and issue a written Investigation Report to the complainant within 60 calendar days from the date of the receipt of the complaint, unless the complainant agrees in writing to an extension of time.

This Investigation Report will contain the following elements:

- the findings of fact based on the evidence gathered;
- a conclusion that provides a clear determination for each allegation as to whether we are in compliance with the relevant law;
- corrective actions if we find merit in a complaint:

- for complaints regarding Pupil Fees; LCAP; Physical Education Instructional Minutes, or Course Periods without Educational Content, the remedy shall go to all affected pupils, parents, and guardians,
- for all other complaints within the scope of the Uniform Complaint Procedures the remedy shall go to the affected pupil,
- With respect to a Pupil Fees complaint, corrective actions shall include reasonable efforts to ensure full reimbursement to all pupils, parents and guardians who paid a pupil fee within one year prior to the filing of the complaint;
- a notice of the complainant's right to appeal our Investigation Report to the Department of Education (CDE); and
- the procedures to be followed for initiating an appeal to the CDE.

UCP Complaint Appeal Process

An appeal is a written and signed request by the complainant to the CDE seeking review of an LEA Investigation Report that was issued in response to a properly-filed complaint. A signature may be handwritten, typed (including in an email) or electronically-generated.

The complainant may appeal our Investigation Report of a UCP complaint to the CDE by filing a written appeal within 30 calendar days of the date. In order to request an appeal, the complainant must specify and explain the basis for the appeal, including at least one of the following:

- The Tulare County Office of Education (TCOE) failed to follow its complaint procedures, and/or
- the Investigation Report lacks material findings of fact necessary to reach a conclusion of law, and/or
- the material findings of fact in the Investigation Report are not supported by substantial evidence, and/or
- the legal conclusion in the Investigation Report is inconsistent with the law, and/or
- in a case in which we were found in noncompliance, the corrective actions fail to provide a proper remedy.

The appeal shall be sent with: (1) a copy of the locally filed complaint; and (2) a copy of the LEA Investigation Report.

All complaints and responses are public records.

UCP Requirements Regarding State Preschool Health and Safety Issues Pursuant to HSC Section 1596.7925:

When Filing a UCP Complaint Regarding State Preschool Health and Safety Issues

To file a UCP complaint regarding a state preschool health and safety issue pursuant to HSC Section 1596.7925 the complainant must file with the preschool program administrator or their designee in the Tulare County Office of Education (TCOE).

A state preschool health and safety issues complaint about problems beyond the authority of the preschool program administrator shall be forwarded in a timely manner, but not to exceed 10 working days to our official for resolution.

A state preschool health and safety issues complaint may be filed anonymously. A complainant who identifies themselves is entitled to a response if they indicate that a response is requested. A complaint

form shall include a space to mark to indicate whether a response is requested. If EC section 48985 is otherwise applicable, the response, if requested, and our Investigation Report shall be written in English and the primary language in which the complaint was filed.

A complaint form for a state preschool health and safety issue shall specify the location for filing a complaint. A complainant may add as much text to explain the complaint as they wish.

When investigating a UCP state preschool health and safety issue the preschool program administrator or the designee of our superintendent shall make all reasonable efforts to investigate any problem within his or her authority, and investigations shall begin within 10 calendar days of the receipt of the complaint. A valid complaint shall be remedied within a reasonable time period, but not to exceed 30 working days from the date the complaint was received. The resolution of the complaint shall be reported to the complainant within 45 working days of the initial filing. If the preschool program administrator makes this report, he or she shall also report the same information in the same timeframe to the designee of our superintendent.

Filing an Appeal Regarding UCP State Preschool Health and Safety Issues

A complainant not satisfied with the resolution of the preschool program administrator or the designee of our superintendent has the right to describe the complaint at a regularly scheduled hearing of our board. A complainant will not be precluded from filing an appeal to the State Superintendent of Public Instruction (SSPI) if the complainant does not file a local appeal.

A complainant who is not satisfied with the resolution proffered by the preschool program administrator or the designee of our superintendent has the right to file an appeal to the SSPI within 30 calendar days of the date of the Investigation Report.

The complainant shall comply with the same appeal requirements of 5 CCR section 4632 as in the section above 'UCP Complaint Appeal Process.'

The complainant shall include a copy of the Investigation Report and specify and explain the basis for the appeal, including at least one of the following:

- the preschool program administrator or the designee of our superintendent failed to follow its complaint procedures, and/or
- the Investigation Report lacks material findings of fact necessary to reach a conclusion of law, and/or
- material findings of fact in the Investigation Report are not supported by substantial evidence, and/or
- the legal conclusion in the Investigation Report is inconsistent with the law, and/or
- If the preschool program is found noncompliant, the corrective actions fail to provide a proper remedy.

The SSPI or his or her designee shall comply with the requirements of 5 CCR Section 4633 and shall provide a written Investigation Report for our agency to the State Board of Education describing the basis for the complaint, our response to the state preschool health and safety issues pursuant to HSC Section 1596.7925 complaint and its remedy or proposed remedy and, as appropriate, a proposed remedy for the issue described in the complaint, if different from our agency's remedy.

We shall report summarized data on the nature and resolution of all UCP state preschool health and safety issues complaints on a quarterly basis to the county superintendent of schools and our board. The

summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of our board. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints.

Legal References:

20 United States Code [20 U.S.C.] Section 6301 et seq.

34 Code of Federal Regulations [34 CFR] Sections 106.8, 34 CFR 299.10-13

California Education Codes [EC] Sections 200, 201, 210.1, 210.3, 220, 221.1, 222, 234.1, 260, 3031, 8200-8498, 8235.5, 8235-8239.1, 8261, 8482-8484.65, 8500-8538, 17002(d), 17592.72, 33126(b)(5)(A), 33126(b)(5)(B), 33315, 35161, 35186, 46015, 48645.7, 48853, 48853.5, 48987, 49010-49013, 49069.5, 49531, 49556, 51210, 51222, 51223, 51225.1-3, 51228.1-51228.3, 52059, 52075, 52300-52462, 52334.7, 52355, 52451, 52460-52462, 52500-52617, 54440-54445, 54445, 56100(a), 56100(j), 60010, 64001, 65000.

California Government Code [GC] Sections 11135, 11136

California Penal Code [PC] Section 422.55

California Code of Regulations Title 5 (5 CCR) Sections 4600-4640, 4690-4694

Policy adopted: 9/16/92

Tulare County Board of Education
Visalia, California

Revised: 1/14/03, 12/8/04, 2/14/07, 7/9/14, 3/11/15, 5/12/2021, 10/13/2021, 11/09/2022, 11/8/2023

**TULARE COUNTY OFFICE OF EDUCATION
BOARD ENCLOSURE FORM**

SUBMITTED BY:

Dedi Somavia, Assistant Superintendent
Human Resources

SUBJECT:

Second Reading of Board/Superintendent Policy 1312.4 - Williams Complaint Policies and Procedures

DESCRIPTION/SUMMARY:

BP/SP 1312.4 - Williams Complaint Policies and Procedures
This is a mandated policy that has been updated and revised according to law. The California Department of Education posts updates to this policy annually.

FINANCING:

N/A

RECOMMENDATION:

Adopt the policy.

TULARE COUNTY OFFICE OF EDUCATION

Board/Superintendent Policy

Community Relations

BP/SP 1312.4

Williams Complaint Policies and Procedures

Williams Complaint Policies and Procedures

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Adopted by our Governing Board (here and after “the board”) on November 8, 2023.

Williams Complaint Policies and Procedures

This document contains rules and instructions about the filing, investigation and resolution of a Williams complaint regarding alleged deficiencies related to instructional materials, the condition of a facility that is not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment.

The Tulare County Office of Education (TCOE) adopted the Uniform Complaint Procedures (UCP) process in accordance with Chapter 5.1 (commencing with Section 4680) of the California Code of Regulations, Title 5, to resolve Williams complaints. This document presents information about how we process complaints concerning Williams Settlement issues. A UCP complaint is a written and signed statement by a complainant alleging a violation of state laws or regulations. A complainant is any individual, including a person’s duly authorized representative or an interested third party, public agency, or organization who files a written complaint alleging violation of state laws or regulations, regarding alleged deficiencies related to instructional materials, the condition of a facility that is not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment. If a complainant is unable to put the complaint in writing, due to a disability or illiteracy, we shall assist the complainant in the filing of the complaint.

The Responsibility of the Tulare County Office of Education (TCOE)

The Tulare County Office of Education (TCOE) is required to have local policies and procedures that enable Williams Complaints to be handled through our UCP process, to post a classroom notice informing parents, guardians, pupils, and teachers of their rights to file a Williams complaint in each classroom in each school, and to provide a complaint form for Williams complaints regarding alleged deficiencies related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment.

If a response is requested by the complainant, the response will go to the mailing address of the complainant indicated on the complaint.

If Education Code 48985 is applicable and 15 percent or more of the pupils in grades K – 12 enrolled in TCOE programs/schools speak a language other than English, the Williams Complaint Classroom Notice and the Williams Complaint Form shall be written in English and in the primary language of the complainant. The complaint response, if requested, and final report shall be written in English and the primary language in which the complaint was filed.

A Williams Complaint about problems beyond the authority of the school principal shall be forwarded in a timely manner, but will not exceed 10 working days, to the appropriate TCOE official for resolution.

The principal or the designee of our superintendent, as applicable, shall make all reasonable efforts to investigate any problem within his or her authority.

The principal, or, where applicable, our superintendent or his or her designee shall remedy a valid complaint within a reasonable time period but not to exceed 30 working days from the date the complaint was received.

The principal or, where applicable, our superintendent or his or her designee, shall report to the complainant the resolution of the complaint within 45 working days of the initial filing, if complainant identifies himself or herself and requested a response.

The principal makes this report; the principal shall also report the same information in the same timeframe to our superintendent or his or her designee.

TCOE shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board.

The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board.

The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints.

The complaints and responses shall be available as public records.

The Williams Complaint Classroom Notice

We make sure that the Williams Complaint Classroom Notice is posted in each classroom in each TCOE school and includes:

- The parents, guardians, pupils, and teachers,
- a statement proclaiming sufficient textbooks and instructional materials,
- (For there to be sufficient textbooks and instructional materials each pupil, including English Learners, must have a textbook or instructional materials, or both, to use in class and to take home)
- a statement that school facilities must be clean, safe, and maintained in good repair,
- a statement that there should be no teacher vacancies or misassignments, and
- the location at which to obtain a form to file a complaint in case of a shortage.

(Posting a notice downloadable from the Web site of the CDE shall satisfy this requirement.)

The Williams Complaint Form

We make sure that the Williams complaint form is available for parents, guardians, pupils, and teachers to use.

Every TCOE school shall have a complaint form available for such Williams complaints.

The Williams Complaint form shall include:

- a section to indicate if a response is requested,
- a section for contact information including mailing address if a response be requested.
- a statement that a pupil, including an English Learner, does not have standards - aligned textbooks or instructional materials or state adopted or TCOE adopted textbooks or other required instructional materials to use in class.
- a statement that a pupil does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each pupil.
- a statement that textbooks or instructional materials are in poor or unusable condition, having missing pages, or are unreadable due to damage.
- a statement that a pupil was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.
- a statement that a condition poses an urgent or emergency threat to the health or safety of pupils or staff, including: gas leaks, nonfunctioning heating, ventilation, fire sprinklers, or air - conditioning systems, electrical power failure, major sewer line stoppage, major pest or vermin infestation, broken windows or exterior doors or gates that will not lock and that pose a security risk, abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff, structural damage creating a hazardous or uninhabitable condition, and any other emergency conditions TCOE determines appropriate.
- a statement that a school restroom has not been maintained or cleaned regularly, is not fully operational, or has not been stocked at all times with toilet paper, soap, and towels or functional hand dryers.
- a statement that the school has not kept all restrooms open during school hours when pupils are not in classes, and has not kept a sufficient number of restrooms open during school hours when pupils are in classes. This does not apply when the temporary closing of the restroom is necessary for pupil safety or to make repairs.
- a statement that a semester begins and a teacher vacancy exists. (A position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one - semester course, a position of which a single designated certificated employee has not been assigned at the beginning of the semester for an entire semester).
- a statement that a teacher who lacks credentials or training to teach English Learners is assigned to teach a class with more than 20 percent English Learners pupils in the class.
- a statement that a teacher is assigned to teach a class for which the teacher lacks subject matter competency.
- a section to identify the location of the school in which the alleged violation took place,
- a section to identify the course or grade level, if applicable,

- a section where the complainant describes the specific nature of the complaint in detail,
- a statement that the complainant may include as much text as the complainant feels is necessary, and
- a statement identifying the place to file the complaint that includes the office and address of the principal or his/her designee of the school in which the alleged violation took place.

Filing a Williams Complaint with the Tulare County Office of Education (TCOE)

A Williams complaint shall be filed with the principal of the school or his or her designee, in which the complaint arises.

A Williams complaint may be filed anonymously.

The complainant need not use the Williams Complaint form to file a complaint.

How to Appeal a Williams Complaint

A complainant who is not satisfied with the resolution of the principal or our superintendent or his or her designee, involving deficiencies related to instructional materials, the condition of a facility that is not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment, has the right to describe the complaint to the governing board at a regularly scheduled meeting of the governing board.

A complainant who is then not satisfied with the resolution proffered by the principal, or our superintendent or his or her designee, involving a condition of a facility that poses an emergency or urgent threat, as defined in paragraph (1) of subdivision (c) of *EC* Section 17592.72, has the right to file an appeal to the State Superintendent of Public Instruction at the California Department of Education (CDE) within 15 days of receiving the report.

Condition that pose an emergency or urgent threat (not cosmetic or nonessential) to the health and safety of pupils or staff while at school include the following:

- Gas leaks.
- Nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems.
- Electrical power failure.
- Major sewer line stoppage.
- Major pest or vermin infestation.
- Broken windows or exterior doors or gates that will not lock and that pose a security risk.
- Abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff.
- Structural damage creating a hazardous or uninhabitable condition.

In regards to the resolution proffered by the principal, or our superintendent or his or her designee, involving a condition of a facility that poses an emergency or urgent threat, the complainant shall comply with the appeal requirements specified in 5 CCR Section 4632.

A complainant may appeal the Decision of an emergency or urgent threat to the CDE by filing a written appeal within 15 days of receiving the Decision.

The complainant shall specify the basis for the appeal of the Decision and whether the facts are incorrect and/or the law is misapplied.

The appeal shall be accompanied by:

1. A copy of the original locally filed complaint; and
2. A copy of our Decision of this original locally filed complaint.

State Laws Cited:

California Education Code Sections 1240, 17592.72, 35186, 48985, 60640.

California Code of Regulations, Title 5 [5 CCR] Sections 4680–4687.

Regulation Approved: 1/6/05

Tulare County Superintendent of Schools
Visalia, California

Revised: 9/1/05, 1/10/07, 7/13/07, 3/27/09, 01/22/2015

Tulare County Board of Education
Visalia, California

Converted to a Board Policy and adopted: 5/12/2021

Revised: 11/09/2022, 11/8/2023

TULARE COUNTY OFFICE OF EDUCATION

Board/Superintendent Policy

Community Relations

BP/SP 1312.4

Williams Complaint Policies and Procedures

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The Responsibility of the Tulare County Office of Education (TCOE)

The Tulare County Office of Education (TCOE) is required to have local policies and procedures that enable Williams Complaints to be handled through our UCP process, to post a classroom notice informing parents, guardians, pupils, and teachers of their rights to file a Williams complaint in each classroom in each school, and to provide a complaint form for Williams complaints regarding alleged deficiencies related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment.

If a response is requested by the complainant, the response will go to the mailing address of the complainant indicated on the complaint.

If Education Code 48985 is applicable and 15 percent or more of the pupils in grades K – 12 enrolled in TCOE programs/schools speak a language other than English, the Williams Complaint Classroom Notice and the Williams Complaint Form shall be written in English and in the primary language of the complainant. The complaint response, if requested, and final report shall be written in English and the primary language in which the complaint was filed.

A Williams Complaint about problems beyond the authority of the school principal shall be forwarded in a timely manner, but will not exceed 10 working days, to the appropriate TCOE official for resolution.

The principal or the designee of our superintendent, as applicable, shall make all reasonable efforts to investigate any problem within his or her authority.

The principal, or, where applicable, our superintendent or his or her designee shall remedy a valid complaint within a reasonable time period but not to exceed 30 working days from the date the complaint was received.

The principal or, where applicable, our superintendent or his or her designee, shall report to the complainant the resolution of the complaint within 45 working days of the initial filing, if complainant identifies himself or herself and requested a response.

The principal makes this report; the principal shall also report the same information in the same timeframe to our superintendent or his or her designee.

TCOE shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board.

The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board.

The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints.

The complaints and responses shall be available as public records.

The Williams Complaint Classroom Notice

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- (For there to be sufficient textbooks and instructional materials each pupil, including English Learners, must have a textbook or instructional materials, or both, to use in class and to take home)
- a statement that school facilities must be clean, safe, and maintained in good repair,
- a statement that there should be no teacher vacancies or misassignments, and
- the location at which to obtain a form to file a complaint in case of a shortage.

(Posting a notice downloadable from the Web site of the CDE shall satisfy this requirement.)

The Williams Complaint Form

We make sure that the Williams complaint form is available for parents, guardians, pupils, and teachers to use.

Every TCOE school shall have a complaint form available for such Williams complaints.

The Williams Complaint form shall include:

- a section to indicate if a response is requested,
- a section for contact information including mailing address if a response be requested.
- a statement that a pupil, including an English Learner, does not have standards - aligned textbooks or instructional materials or state adopted or TCOE adopted textbooks or other required instructional materials to use in class.
- a statement that a pupil does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each pupil.
- a statement that textbooks or instructional materials are in poor or unusable condition, having missing pages, or are unreadable due to damage.
- a statement that a pupil was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.
- a statement that a condition poses an urgent or emergency threat to the health or safety of pupils or staff, including: gas leaks, nonfunctioning heating, ventilation, fire sprinklers, or air - conditioning systems, electrical power failure, major sewer line stoppage, major pest or vermin infestation, broken windows or exterior doors or gates that will not lock and that pose a security risk, abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff, structural damage creating a hazardous or uninhabitable condition, and any other emergency conditions TCOE determines appropriate.
- a statement that a school restroom has not been maintained or cleaned regularly, is not fully operational, or has not been stocked at all times with toilet paper, soap, and towels or functional hand dryers.
- a statement that the school has not kept all restrooms open during school hours when pupils are not in classes, and has not kept a sufficient number of restrooms open during school hours when pupils are in classes. This does not apply when the temporary closing of the restroom is necessary for pupil safety or to make repairs.
- a statement that a semester begins and a teacher vacancy exists. (A position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one - semester course, a position of which a single designated certificated employee has not been assigned at the beginning of the semester for an entire semester).
- a statement that a teacher who lacks credentials or training to teach English Learners is assigned to teach a class with more than 20 percent English Learners pupils in the class.
- a statement that a teacher is assigned to teach a class for which the teacher lacks subject matter competency.
- a section to identify the location of the school in which the alleged violation took place,
- a section to identify the course or grade level, if applicable,

- a section where the complainant describes the specific nature of the complaint in detail,
- a statement that the complainant may include as much text as the complainant feels is necessary, and
- a statement identifying the place to file the complaint that includes the office and address of the principal or his/her designee of the school in which the alleged violation took place.

Filing a Williams Complaint with the Tulare County Office of Education (TCOE)

A Williams complaint shall be filed with the principal of the school or his or her designee, in which the complaint arises.

A Williams complaint may be filed anonymously.

The complainant need not use the Williams Complaint form to file a complaint.

How to Appeal a Williams Complaint

A complainant who is not satisfied with the resolution of the principal or our superintendent or his or her designee, involving deficiencies related to instructional materials, the condition of a facility that is not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment, has the right to describe the complaint to the governing board at a regularly scheduled meeting of the governing board.

A complainant who is then not satisfied with the resolution proffered by the principal, or our superintendent or his or her designee, involving a condition of a facility that poses an emergency or urgent threat, as defined in paragraph (1) of subdivision (c) of *EC* Section 17592.72, has the right to file an appeal to the State Superintendent of Public Instruction at the California Department of Education (CDE) within 15 days of receiving the report.

Condition that pose an emergency or urgent threat (not cosmetic or nonessential) to the health and safety of pupils or staff while at school include the following:

- Gas leaks.
- Nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems.
- Electrical power failure.
- Major sewer line stoppage.
- Major pest or vermin infestation.
- Broken windows or exterior doors or gates that will not lock and that pose a security risk.
- Abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff.
- Structural damage creating a hazardous or uninhabitable condition.

In regards to the resolution proffered by the principal, or our superintendent or his or her designee, involving a condition of a facility that poses an emergency or urgent threat, the complainant shall comply with the appeal requirements specified in 5 CCR Section 4632.

A complainant may appeal the Decision of an emergency or urgent threat to the CDE by filing a written appeal within 15 days of receiving the Decision.

The complainant shall specify the basis for the appeal of the Decision and whether the facts are incorrect and/or the law is misapplied.

The appeal shall be accompanied by:

1. A copy of the original locally filed complaint; and
2. A copy of our Decision of this original locally filed complaint.

State Laws Cited:

California Education Code Sections 1240, 17592.72, 35186, 48985, 60640.

California Code of Regulations, Title 5 [5 CCR] Sections 4680–4687.

Regulation Approved: 1/6/05

Tulare County Superintendent of Schools
Visalia, California

Revised: 9/1/05, 1/10/07, 7/13/07, 3/27/09, 01/22/2015

Tulare County Board of Education
Visalia, California

Converted to a Board Policy and adopted: 5/12/2021

Revised: 11/09/2022, 11/8/2023

**TULARE COUNTY OFFICE OF EDUCATION
BOARD ENCLOSURE FORM**

SUBMITTED BY: Frank Silveira, Administrator, School Safety Program

SUBJECT:

School Safety Program Presentation

DESCRIPTION/SUMMARY:

The School Safety Program provides various resources and support to ensure the safety and well-being of students and adults on school campuses and within the community. Our program is centered around three focus areas: Prevention, Assessment, and Response. Currently, we offer training and support around Student Threat Assessment and Management, Sandy Hook Promise – Say Something Anonymous Reporting, and Run, Hide, Fight. In addition, we have created the ActVnet Program which is intended to foster collaboration between schools and first responders during critical moments.

FINANCING:

N/A

RECOMMENDATION:

N/A

**TULARE COUNTY OFFICE OF EDUCATION
BOARD ENCLOSURE FORM**

SUBMITTED BY:

Tammy Bradford, Assistant Superintendent
Special Services Division

SUBJECT:

Infant Discretionary Funds Grant Award 2022-2023

DESCRIPTION/SUMMARY:

Infant discretionary funds are allocated for special education and related services to children with disabilities for infants ages zero through two years of age. The California Department of Education allocates these funds to help offset shortfalls in the infant apportionment.

FINANCING:

\$81,684 to be expended by March 31, 2024.

RECOMMENDATION:

Approval of funds.

**TULARE COUNTY OFFICE OF EDUCATION
BOARD ENCLOSURE FORM**

SUBMITTED BY:

Tammy Bradford, Assistant Superintendent
Special Services Division

SUBJECT:

Special Education Alternate Dispute Resolution Grant Award 2023-2024

DESCRIPTION/SUMMARY:

The Special Education Alternate Dispute Resolution (ADR) Grant is intended for SELPA's working towards improving their Dispute Resolution practices among LEA's and families.

FINANCING:

\$14,807 to be expended by September 30, 2025.

RECOMMENDATION:

Approval of funds.

TULARE COUNTY OFFICE OF EDUCATION
BOARD ENCLOSURE FORM

SUBMITTED BY: Dedi Somavia, Assistant Superintendent, Human Resources

SUBJECT:

Presentation of the Williams/Valenzuela Uniform Complaint Report for the 3rd Quarter 2023 from the Tulare County school districts.

DESCRIPTION/SUMMARY:

3rd Quarter 2023 Report of Tulare County school districts' complaints received pertaining to: 1) instructional materials, 2) facilities, and 3) teacher vacancy & misassignment and the resolution if need be, as well as items associated with the Valenzuela Settlement.

FINANCING:

n/a

RECOMMENDATION:

Information only.

Quarterly Uniform Complaint Report Summary for Submission to Tulare County Office of Education Board												
Quarter Covered by this Report			___January/March		___April/June		X ___July/September		___October/December		Year <u>2023</u>	
	Textbooks & Instructional Materials: <i>Enter zero in any cell that does not apply.</i>			Facilities:			Teacher Vacancy & Misassignment			Totals		
District	# of complaints received in quarter	# of complaints resolved	# of complaints unresolved	# of complaints received in quarter	# of complaints resolved	# of complaints unresolved	# of complaints received in quarter	# of complaints resolved	# of complaints unresolved	# of complaints received in quarter	# of complaints resolved	# of complaints unresolved
Allensworth	0	0	0	0	0	0	0	0	0	0	0	0
Alpaugh	0	0	0	0	0	0	0	0	0	0	0	0
Alta Vista	0	0	0	0	0	0	0	0	0	0	0	0
Buena Vista	0	0	0	0	0	0	0	0	0	0	0	0
Burton	0	0	0	0	0	0	0	0	0	0	0	0
Columbine	0	0	0	0	0	0	0	0	0	0	0	0
Cutler-Orosi	0	0	0	0	0	0	0	0	0	0	0	0
Dinuba	0	0	0	0	0	0	0	0	0	0	0	0
Ducor	0	0	0	0	0	0	0	0	0	0	0	0
Earlimart	0	0	0	0	0	0	0	0	0	0	0	0
Exeter	0	0	0	0	0	0	0	0	0	0	0	0
Farmersville	0	0	0	0	0	0	0	0	0	0	0	0
Hope	0	0	0	0	0	0	0	0	0	0	0	0
Hot Springs	0	0	0	0	0	0	0	0	0	0	0	0
Kings River	0	0	0	0	0	0	0	0	0	0	0	0
Liberty	0	0	0	0	0	0	0	0	0	0	0	0
Lindsay	0	0	0	0	0	0	0	0	0	0	0	0
Monson-Sultana	0	0	0	0	0	0	0	0	0	0	0	0
Oak Valley	0	0	0	0	0	0	0	0	0	0	0	0
Outside Creek	0	0	0	0	0	0	0	0	0	0	0	0
Palo Verde	0	0	0	0	0	0	0	0	0	0	0	0
Pixley	0	0	0	0	0	0	0	0	0	0	0	0
Pleasant View	0	0	0	0	0	0	0	0	0	0	0	0
Porterville	0	0	0	0	0	0	0	0	0	0	0	0
Richgrove	0	0	0	0	0	0	0	0	0	0	0	0
Rockford	0	0	0	0	0	0	0	0	0	0	0	0
Saucelito	0	0	0	0	0	0	0	0	0	0	0	0
Sequoia Union	0	0	0	0	0	0	0	0	0	0	0	0
Springville	0	0	0	0	0	0	0	0	0	0	0	0
Stone Corral	0	0	0	0	0	0	0	0	0	0	0	0
Strathmore	0	0	0	0	0	0	0	0	0	0	0	0
Sundale	0	0	0	0	0	0	0	0	0	0	0	0
Sunnyside	0	0	0	0	0	0	0	0	0	0	0	0
Terra Bella	0	0	0	0	0	0	0	0	0	0	0	0
Three Rivers	0	0	0	0	0	0	0	0	0	0	0	0
Tipton	0	0	0	0	0	0	0	0	0	0	0	0
Traver	0	0	0	0	0	0	0	0	0	0	0	0
Tulare City	0	0	0	0	0	0	0	0	0	0	0	0
Tulare COE	0	0	0	0	0	0	0	0	0	0	0	0
Tulare JUHSD	0	0	0	0	0	0	0	0	0	0	0	0
Visalia	0	0	0	0	0	0	0	0	0	0	0	0
Waukena	0	0	0	0	0	0	0	0	0	0	0	0
Woodlake	0	0	0	0	0	0	0	0	0	0	0	0
Woodville	0	0	0	1	1	0	0	0	0	1	1	0
TOTALS	0	0	0	1	1	0	0	0	0	1	1	0

* Woodville Union School District - Teacher complained about a moldy smell in her classroom (Rm. #20). MOT Director contracted an outside agency to check and service the classroom. The results were negative.

**TULARE COUNTY OFFICE OF EDUCATION
BOARD ENCLOSURE FORM**

SUBMITTED BY:

John Alvarez

SUBJECT:

Consolidated Application: Application for Funding

DESCRIPTION/SUMMARY:

The Spring Release Consolidated Application allows an LEA the ability to apply for Federal Funding I- IV in the 2023-24 Application for Funding. Tulare County Office of Education has applied for Titles I-IV, these title funds are used for supplemental programs for Tulare County Office of Education Internal Schools.

FINANCING:

RECOMMENDATION:

The application for funding is required to be reviewed and approved by our local governing board. It is recommended the governing board approve the 2023-24 Application for Funding.

**TULARE COUNTY OFFICE OF EDUCATION
BOARD ENCLOSURE FORM**

SUBMITTED BY:

Tim A. Hire, County Superintendent of Schools

SUBJECT:

Set the date for the Annual Organizational Meeting.

This year the time in which to hold the annual organizational meeting shall be on or after Friday, December 8, 2023.

DESCRIPTION/SUMMARY:

Pursuant to Education Code 1009, the county board of education must hold an organizational meeting every year. The purpose of the organizational meeting is to accomplish the following: 1) Swear in and officially seat newly elected (or appointed in lieu of election) board members in election years. 2) Elect a president and vice president for the following year. 3) Adopt a schedule/calendar of regular meetings. Each year the board must set a date for the organizational meeting to take place on or after the second Friday in December which coincides with the beginning and ending term of office of board members. For scheduling purposes, First Interim Reports must be reviewed, approved, and certified by December 15 each year also.

FINANCING:

N/A

RECOMMENDATION:

Set DECEMBER 13, 2023 as the date for the organizational meeting.

*Note: AB 2449 became effective January 2019. This legislation changed the date for the beginning and ending term of office for county board of education members from the last Friday in November to the 2nd Friday in December. It also changed the date for county board organizational meetings to be held on or after the 2nd Friday in December.