

**Job Summary:**

The job of Forestry Specialist II is done for the purpose/s of developing forestry-related activities at SCICON. This job is dependent upon the successful awarding of funding or grants from forestry foundations or other outside agencies.

**Essential Functions:**

- Directs students for the purpose of performing hands-on science and nature activities in forestry-related activities such as the SCICON Tree Nursery, etc.;
- Works with instructors for the purpose of developing and coordinating forestry activities at SCICON and SCICON-related programs under the direction of the SCICON Director;
- Leads students for the purpose of hiking on nature trails;
- Plans and implements special forestry-related educational activities such as Arbor Day and the SCICON BBQ;
- Promotes the involvement of forestry-related agencies and community groups for the purpose of promoting forestry activities;
- Uses specialized tools (rakes, trowels, shovels, microscopes, etc.) for the purpose of student instruction;
- Liaison for teacher/student day to day issues on campus;
- Maintains/records/completes applications and other necessary paperwork to successfully receive outside funding or grants for the forestry education program at SCICON;
- Assist nurse in paperwork and processing arrival day students.

**Skills, Knowledge and/or Abilities:**

- **Skills to:**
  - communicate effectively with students in outdoor/wilderness settings;
  - communicate effectively with SCICON staff/classroom teachers/foresters and community members.

**Knowledge of:**

- forestry-related concepts.

**Abilities to:**

- speak, hear and understand spoken English;
- walk in mountainous terrain;
- speak clearly in loud audible levels.

Responsibilities include: working under direct supervision using standardized procedures; providing information and/or advising others; and operating within a defined budget. There is some opportunity to affect the Organization's services. The usual and customary methods of performing the job's functions requires the following physical demands: occasional lifting, carrying, pushing, and/or pulling; some stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally, the job requires 30% sitting, 35% walking and 35% standing. The job is performed under some temperature extremes.

**Experience Required:**

- Forestry-related professional experience is desired.
- Experience with student interaction.
- Experience in record keeping and processing health related forms for students.

**Education Required:**

- Targeted job-related education that meets organization's prerequisite requirements.
- High School Diploma or equivalent.

**Licenses, Certificates, Clearances, Testing and/or Bonding Required:**

- Department of Justice and FBI Fingerprint Response.
- Valid California driver's license and proof of automobile insurance.

**FLSA: Non-Exempt**

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This organization is an Equal Opportunity Employer and does not discriminate on the basis of race, color, national origin, creed, age, gender or disability. Inquiries regarding compliance procedures may be directed to our personnel office.  
This organization complies with the Americans with Disabilities Act. Persons with a disability who may need some accommodation in the hiring process should contact our personnel office. This organization is a Drug and Tobacco - Free Workplace  
This organization requires a successful candidate to provide it with employment eligibility and verification of a legal right to work in the United States in compliance with the Immigration Reform and Control Act.