

iLead Preliminary Administrative Services Credential Program

Pathway to a Preliminary Administrative Services Credential or Certificate of Eligibility

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ATTEND AN INFORMATION MEETING

- Learn more about Commission on Teacher Credentialing (CTC) and iLead Program requirements
- Meetings online, via Zoom

SUBMIT PROGRAM APPLICATION REQUIREMENTS

- Bachelor's degree (official transcripts)
- Meet Basic Skills Requirement (out of state/country ONLY)
- Possess a valid clear/life California designated subjects teaching credential or services credential
- Program application
- Letter of Introduction
- Resume
- Recommendation of current site administrator
- Recommendation of other administrator
- Two letters of recommendation
- Three years of attendance records
- District approval
- Application fee

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IN THE ILEAD PROGRAM

- Orientation
- Coursework
- Fieldwork
- CalAPAs

PROGRAM COMPLETION/EXIT CRITERIA

- Complete all program requirements
- Five years of successful, full-time experience in school setting
- \$0 tuition balance
- If the candidate does not hold an administrative position, they will be recommended for a Certificate of Eligibility
 - 41-4 CTC application
 - District letter verifying full-time experience (five years)
 - Copy of clear base credential
- If the candidate holds an administrative position, they will be recommended for a Preliminary Administrative Services Credential
 - Complete the above, plus Verification of Employment as an Administrator (CL-777) and CalAPA report

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APPLICATION SUBMISSION

- Application is submitted to TCOE Credentials for recommendation to the CTC
- iLead notifies candidate of submission and next steps