

## Notes Regarding Freaky Friday General Rehearsal Schedule

Find the general rehearsal schedule linked on our callboard at [tcoe.org/theatreco/callboard](http://tcoe.org/theatreco/callboard).

- At the **mandatory cast and parent meeting** on Tuesday, May 7 you will meet your fellow cast mates and members of the production team, complete your registration, download the Google Drive folders, pay your \$85 tuition, sign up for our communication platform, get measured for your costume, and take home your script and other materials!
- Our music director, Charlotte, will be communicating directly with soloists regarding their availability to schedule the vocal coaching rehearsals for June 3-6.
- The table-read on Friday, June 7 is only required for cast members with speaking parts. The entire cast is encouraged to attend if available.
- The cast should have all music and lines memorized by the first rehearsal on Monday, June 10.
- Cast may be called for a costume fitting outside of their regularly scheduled rehearsal times.
- All rehearsals will take place at the TCOE Planetarium and Science Center (PSC) at 11535 Ave. 264 in Visalia until we load-in to Rotary Theatre at 330 S. Dollner St. in Visalia.
- **Conflicts cannot be accommodated for rehearsals/performances after July 5.**
- Students will be released for an hour-long dinner break between rehearsal and sitzprobe on Thursday, July 11. Staff will **not** be able to chaperone students at Rotary Theatre during this time.
- The all-day tech/dress rehearsal on Saturday, July 13 is a long day! Students should eat a filling and sustaining breakfast to get them through the run-through. They should bring clean\* snacks (for emergencies during the run) and a packed lunch. Students will not receive a break to eat their lunch out of costume until after the run-through is complete (usually around 2 p.m.).
  - \*Clean snacks mean food that can be eaten neatly without the possibility of spilling, marking, staining, etc. Examples might include bananas and apples, pretzels, raw almonds, celery sticks, and clear water.
  - Snacks that do not fit this criteria include chips and cheesy crackers/snacks (due to grease stains and orange cheese dust), berries, peanut butter, chocolate, candy, anything oily or with sauces/dips/dressing, drinks with any color, etc.
- Call times for dress rehearsals and show days (beginning Monday, July 15) are **tentative and are subject to change** as we get closer and learn more about the show.
- You can see that our release times for the final two weeks are late! We may release students earlier than those times and will do our best to communicate plans as we get closer.
- Load-in and strike are mandatory for most cast members and require trucks, trailers, power tools, and elbow grease from our teens **and parent/guardian volunteers**. We will load-in on a Monday (7/8) morning and strike on a Sunday (7/28) morning this year so we understand that there may be conflicts. Please communicate any conflicts on your audition form.

### All seven performances are mandatory for *Freaky Friday*.

- Public opening show Friday, July 19
- Public matinee show and public evening show on Saturday, July 20 (two-show day)
- (Brush-up rehearsal after the break on Wednesday, July 24)
- Public evening show Thursday, July 25
- Public evening show on Friday, July 26
- Public matinee show and public closing show Saturday, July 27 (two-show day)

## Notes Regarding *Freaky Friday* Conflict Requests

Please **list any and all conflict requests** with the dates and times listed on the General Rehearsal Schedule **on your audition form**. Know that while we try our best to accommodate all your amazing extracurricular activities, your conflict requests may affect your casting. We want this experience to be as stress-free as possible for everyone (including you!) and we want to honor those who are willing to make this project a priority in their lives.

We expect students to attend all required rehearsals unless absences have been approved by the directing team ahead of time and as soon as possible. While we do our best to schedule around pre-approved absences, understand that you are not guaranteed to be included in the scene, song, or dance being taught while you are out. **Two excused absences are allowed during the June 10 - July 5** rehearsal period. We recommend leaving at least one of those excused absences unclaimed as a back-up in case something comes up or you aren't feeling well one day. While illnesses and unexpected family emergencies are reviewed on a case-by-case basis, **missing more than the two allotted absences may result in your removal** from specific scenes or numbers, or the production entirely. **We are unable to accommodate any conflicts beginning July 8.**

- By committing to the production, you are agreeing to schedule personal commitments (like vacations, birthday parties, doctors appointments etc.) around our rehearsal schedule.
- All conflict requests (like school functions, sports activities, dance classes, etc.) should have been submitted on your audition form.

If you have questions about conflicts, please email [bethany.rader@tcoe.org](mailto:bethany.rader@tcoe.org).

### **TCOE Theatre Company's Conflict Appeals Policy:**

*We make a great effort to create a detailed calendar that allows students to only come to rehearsal when we are working on material in which they are involved. For this reason, if a student requests to be absent from a rehearsal or performance date, and if this request was not submitted by callbacks, then the absence may not be excused, and the student may face adverse action including being replaced by another student for the performance and production. Requests for absences received after callbacks may or may not be approved based on the discretion of the directors. In determining whether to grant the request for the absence, the directors shall take into consideration factors including, but not limited to: (1) whether the absence is school related; and (2) the impact of the absence on the rehearsal process and the rest of the production. If the directors deny the request for an unscheduled absence or absence date change, the student or the parent/guardian may appeal in writing the directors' decision to the County Superintendent or his designee. The appeal to the County Superintendent or his designee must be filed within three (3) business days of the directors' decision to deny the absence. The decision of the County Superintendent or his designee on appeal shall be final.*

## Notes Regarding *Freaky Friday* Parent/Guardian Commitments

- Our program survives with the help of our parent/guardian volunteers! Be prepared for calls to help with crafting, sewing, building, painting, cleaning, laundering, chaperoning, etc. throughout the entire process. Some of our parents/guardians spend countless hours working on multiple projects and we can't thank them enough! We also want to help lighten the load so **we are asking that each parent/guardian of each cast member volunteer for at least 6 hours this summer**. To put that into perspective - costume or set building workdays are usually 2-3 hours each. Chaperoning at one performance is around 4 hours. Taking home one load of laundry counts for 30 minutes. When you register your student, you will be able to select how you would like to volunteer your time. If we all pitch in, who knows what we will be able to accomplish for the success of our show and our students!
- Parents/guardians are encouraged to join our Theatre Company Boosters Club. More information will be available once casting is complete. Our Boosters are responsible for our concession stand, ticket taking and ushering, lunches on our two-show days, keepsake show t-shirts, videography and photography, and many other important tasks. Stay tuned!
- There is a **\$85 tuition fee** for each cast member that goes toward the cost of producing the show. This fee will also include a keepsake show t-shirt. No student is ever turned away due to an inability to pay, scholarships are always available. If you need a partial or full scholarship contact company director, Bethany Rader at [bethany.rader@tcoe.org](mailto:bethany.rader@tcoe.org).
- Performers will be asked to **provide their own** requested show shoes, costume-appropriate undergarments, hair/makeup supplies, and potentially some simple costuming items (i.e. their own jeans, or their own white t-shirt).
- Potential cast party to be announced once the parent coordinator is confirmed.