



TULARE COUNTY OFFICE OF EDUCATION-THEATRE COMPANY  
COSTUME RENTAL AGREEMENT

The information below indicates a rental agreement between the Theatre Company and

\_\_\_\_\_ Dated \_\_\_\_\_

Contact Information: \_\_\_\_\_

Show Title: \_\_\_\_\_

Description of  
Items: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Rental Period: From \_\_\_\_\_ To \_\_\_\_\_  
(mm/dd/year) (mm/dd/year)

Total Rental Fee: \_\_\_\_\_

Total Rental Value: \_\_\_\_\_ to be paid if any costumes are damaged beyond repair, lost, or not returned by return date.

**Terms of Rental:**

1. A signed rental agreement and clear understanding of any fees is required to reserve the equipment for your production dates.
2. All rental items are to be picked up and returned by Renters.
3. All rental items **must be** washed or dry cleaned before return. (TCOE Theatre Co will provide information on which items are dry clean only).
4. **No alterations** to any costume pieces shall be made without prior consent from TCOE Theatre Co.
5. TCOE reserves the right to examine all returned items and to make additional charges for any damage up to and including the rental value.

**I/We agree to the above rental terms and to return all items on the agreed date. I/We also understand that we are responsible to pay for any damage to rental items not to exceed the total rental value as noted above.**

\_\_\_\_\_  
Renter's Signature

\_\_\_\_\_  
TCOE Theatre Company Staff



TULARE COUNTY OFFICE OF EDUCATION-THEATRE COMPANY  
SET/PROP RENTAL AGREEMENT

The information below indicates a rental agreement between the Theatre Company and

\_\_\_\_\_ Dated \_\_\_\_\_

Contact Information: \_\_\_\_\_

Show Title and Organization: \_\_\_\_\_

Description of  
Items: \_\_\_\_\_  
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Rental Period: From \_\_\_\_\_ To \_\_\_\_\_

Total Rental Fee: \_\_\_\_\_

Total Rental Value: \_\_\_\_\_ to be paid if set or props are damaged beyond repair, lost, or not returned by return date.

**Terms of Rental:**

1. A signed rental agreement and clear understanding of any fees is required to reserve the set for your production dates.
2. Sets are rented in "as is" condition. Any refurbishments are made at the expense of the Using Company. Any changes or modifications require approval from TCOE Theatre Co.
3. Renters are required to pick up and return all items. Renters must also provide their own helpers to move items.

I/We agree to the above rental terms and to return all items on the agreed date. I/We also understand that we are responsible to pay for any damage to rental items not to exceed the total rental value as noted above.

\_\_\_\_\_  
Renter's Signature

\_\_\_\_\_  
TCOE Theatre Company Staff



TULARE COUNTY OFFICE OF EDUCATION-THEATRE COMPANY  
**EQUIPMENT RENTAL AGREEMENT**

\*EQUIPMENT CAN ONLY BE RENTED FROM THEATRE COMPANY DIRECTOR

The information below indicates a rental agreement between the Theatre Company and

\_\_\_\_\_ Dated \_\_\_\_\_

Contact Information: \_\_\_\_\_

Show Title: \_\_\_\_\_

Description of  
Items: \_\_\_\_\_

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\_\_\_\_\_

Rental Period: From \_\_\_\_\_ To \_\_\_\_\_  
(mm/dd/year) (mm/dd/year)

Equipment Operators Name: \_\_\_\_\_

Total Rental Fee: \_\_\_\_\_

Total Rental Value: \_\_\_\_\_ to be paid if any equipment is damaged beyond repair, lost, or not returned by return date.

**Terms of Rental:**

1. A signed rental agreement and clear understanding of any fees is required to reserve the equipment for your production dates.
2. All Renters are verifying that a skilled operator will be handling and using the equipment. If any damage occurs while in Renters possession due to lack of understanding operations, Renter will be responsible to pay the above value.
3. Renters are required to pick up and return all items. Renters must also provide their own helpers to move items.

**I/We agree to the above rental terms and to return all items on the agreed date. I/We also understand that we are responsible to pay for any damage to rental items not to exceed the total rental value as noted above.**

\_\_\_\_\_  
Renter's Signature

\_\_\_\_\_  
TCOE Theatre Company Director